

Mrs J Wallace
Head of Paid Service
Torrige District Council
Riverbank House
Bideford
Devon
EX39 2QG



DX 53606 BIDEFORD
Tel : Bideford (01237) 428700

Date: 21 April 2017

MEETING OF AUDIT & GOVERNANCE

On: Tuesday 2 May 2017 **At:** 2.00 pm

Venue: Town Hall, Bideford

NOTICE OF MEETING

To: Councillor P Hackett (Chair)
Councillor B Boundy (Vice-Chair)
Councillors: J Himan, K James, D Brenton and R Julian

Non Elected Member: Alastair C Ashworth

Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA PART I - (OPEN SESSION)

1.	Apologies To receive apologies for absence from the meeting.
2.	Minutes (Pages 4 - 10) Confirmation of Minutes of the Meeting held on 14 February 2017.
3.	Declaration of Interests Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
4.	Agreement of Agenda Items Part I and II
5.	Urgent Matters Brought Forward with the Permission of the Chair

6.	Draft Annual Governance Statement (Pages 11 - 21) To receive the report of the Service Improvement Officer.
7.	Review of Governance Evidence - Principle F1 (Pages 22 - 24) To receive the report of the Service Improvement Officer.
8.	Changes To Accounting Policies (Pages 25 - 39) To receive a report from the Finance Manager.
9.	Going Concern Report (Pages 40 - 44) To receive a report from the Strategic Manager (Resources).
10.	2017/18 Annual Fee Letter (Pages 45 - 48) To receive the report of Grant Thornton LLP, External Auditors.
11.	Grant Thornton Update Report (Pages 49 - 60) To receive the report from Grant Thornton LLP, External Auditors.
12.	External Audit Plan (Pages 61 - 83) To receive the report of Grant Thornton LLP, External Auditors.
13.	Internal Audit Plan (Pages 84 - 98) To receive a report from the Service Improvement Officer.
14.	Audit Together Update (Pages 99 - 104) To receive a report from the DAP Partnership Manager.
15.	Audit Reports Issued to Date (Pages 105 - 108) To receive the report of the Service Improvement Officer.
16.	Progress with Agreed Actions (Pages 109 - 114) To receive the report of the Service Improvement Officer.
17.	Appointment Of External Auditors From 2018/2019 To receive verbal updates from the Strategic Manager (Resources).
18.	Update On Partnership Arrangements With DAP To receive a verbal update from the Strategic Manager (Resources).

19.	Forward Plan (Page 115)
20.	Corporate Assurance Risk Register - March 2017 (Pages 116 - 126) To receive a report from the Strategic Manger (Resources).
21.	Part II (Closed Session)
22.	Corporate Assurance Risk Register - Part 2 Items - March 2017 (Pages 127 - 131) To receive a report from the Strategic Manager (Resources).
	Meeting Organiser: Mary Richards – Democratic Services