

**Mrs J Wallace**  
**Head of Paid Service**  
**Torrige District Council**  
Riverbank House  
Bideford  
Devon  
EX39 2QG



DX 53606 BIDEFORD  
Tel : Bideford (01237) 428700

Date: 3 July 2017

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## MEETING OF AUDIT & GOVERNANCE

**On:** Tuesday 11 July 2017 **At:** 2.00 pm

**Venue:** Town Hall - Bridge Street, Bideford, EX39  
2HS

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### NOTICE OF MEETING

**To:** Councillor P Hackett (Chair)  
Councillor B Boundy (Vice-Chair)  
Councillors: J Himan, R Julian, S Robinson and J Leaper

Non Elected Member: Alastair C Ashworth

**Members are requested to turn off their mobile phones for the duration of the meeting**

### AGENDA PART I - (OPEN SESSION)

1.	<b>Apologies</b> To receive apologies for absence for the meeting.
2.	<b>Minutes</b> (Pages 4 - 9) Confirmation of Minutes of the Meeting held on 2 May 2017.
3.	<b>Action List</b> (Page 10)
4.	<b>Declaration of Interests</b> Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.

5.	<b>Agreement of Agenda Items Part I and II</b>
6.	<b>Urgent Matters Brought Forward with the Permission of the Chair</b>
7.	<b>Annual Audit Manager's Opinion</b> (Pages 11 - 29) To receive the report of the DAP Partnership Manager
8.	<b>Annual Governance Statement</b> (Pages 30 - 61) To receive a report from the Service Improvement Officer
9.	<b>Draft Accounts</b> (Pages 62 - 160) To receive the draft accounts from the Statutory Finance Officer
10.	<b>Non Compliance with Procedure Rules and Waivers</b> (Pages 161 - 174) To receive the report of the Service Improvement Officer.
11.	<b>Grant Thornton Update Report</b> (Pages 175 - 189) To receive the report from Grant Thornton LLP, External Auditors
12.	<b>Audit Reports Issued to Date</b> (Pages 190 - 193) To receive the report of the DAP Partnership Manager
13.	<b>Progress with Agreed Actions</b> (Pages 194 - 197) To receive the report of the Service Improvement Officer
14.	<b>Working in Partnership with DAP</b> To receive a verbal update from the Strategic Manager (Resources) and the Chair
15.	<b>Appointment of External Auditors from 2018/19</b> To receive verbal updates from the Strategic Manager (Resources)
16.	<b>Forward Plan</b> (Page 198)
17.	<b>Corporate Assurance Risk Register - June 2017</b> To receive a verbal update from the Strategic Manager (Resources)
18.	<b>Governance Training</b> To receive a verbal update from DAP Partnership Manager and GT Engagement Lead.

19.	<b>Exclusion of the Public</b> The Chair to move:-  That the public be excluded from the remainder of the meeting because if the likely disclosure of exempt information as defined in Paragraph 3 and 7 of Part 1 and Paragraph 10 of Part 2 of Schedule 12A of the Local Government Act 1972.
20.	<b>Part II (Closed Session)</b>
21.	<b>Corporate Assurance Risk Register - Part II Items - June 2017</b> To receive a verbal update from the Strategic Manager (Resources)
	Meeting Organiser: Tom Vanstone - Democratic Services