

**Mrs J Wallace**  
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Date: 4 June 2018

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## **MEETING OF AUDIT & GOVERNANCE**

**On:** Tuesday 12 June 2018

**At:** 2.00 pm

**Venue:** Town Hall Bideford

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### **NOTICE OF MEETING**

**To:** Councillor P Hackett (Chair)  
Councillor J Hellyer (Vice-Chair)  
Councillors: D Brenton, J Himan and R Julian

Non Elected Member: Alastair C Ashworth

**Members are requested to turn off their mobile phones for the duration of the meeting**

### **AGENDA PART I - (OPEN SESSION)**

1.	<b>Apologies For Absence</b> To receive apologies for absence for the meeting.
2.	<b>Minutes</b> (Pages 3 - 8) Confirmation of Minutes of the Meeting held on 13 February 2018.
3.	<b>Declaration of Interests</b> Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
4.	<b>Agreement of Agenda Items Part I and II</b>
5.	<b>Urgent Matters Brought Forward with the Permission of the Chair</b>

6.	<b>Audit Manager's Opinion</b> (Pages 9 - 26) To receive a report from the DAP Partnership Manager.
7.	<b>Annual Governance Statement - Final Review</b> (Pages 27 - 55) To receive the report of the Service Improvement Manager.
8.	<b>Draft Accounts 2017 - 2018</b> (Pages 56 - 157) To receive the draft accounts from the Statutory Finance Officer.
9.	<b>Waivers and Non-compliance with Procedure Rules</b> (Pages 158 - 167) To receive a report from the Service Improvement Officer.
10.	<b>2018/19 Audit Fee Letter</b> (Pages 168 - 170) To receive a report from Grant Thornton LLP, External Auditors.
11.	<b>Grant Thornton Update Report</b> (Pages 171 - 185) To receive a report from Grant Thornton LLP, External Auditors.
12.	<b>Audit Reports Issued to Date</b> (Pages 186 - 201) To receive a report from the DAP Partnership Manager.
13.	<b>Progress with Agreed Audit Actions</b> (Pages 202 - 207) To receive a report from the Service Improvement Officer.
14.	<b>The Local Audit Quality Forum</b> To receive a verbal update from the Chair.
15.	<b>Forward Plan</b> (Page 208)
16.	<b>Corporate Assurance Risk Register - June 2018</b> (Pages 209 - 221) To receive a report from the Strategic Manager (Resources).
17.	<b>Exclusion of the Public</b> The Chair to move:  That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information by virtue of paragraph 3 of Part I and paragraph 10 of Part 2 of Schedule 12A of the Local Government Act 1972.
18.	<b>PART II (CLOSED SESSION)</b>
	Meeting Organiser: Democratic Services