

Mr S Hearse
Interim Head of Paid Service
Torrige District Council
Riverbank House
Bideford
Devon
EX39 2QG



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Date: 20 July 2020

MEETING OF AUDIT & GOVERNANCE COMMITTEE

On:	Tuesday 28 July 2020	At:	2.00 pm
Venue:	Remote meeting via Zoom		

Temporary measures during the Coronavirus Pandemic:

Members of the public attending meetings or taking part in the public forum are advised that all Community & Resources meetings taking place during the Covid-19 Pandemic will be filmed for live or subsequent broadcast via the YouTube channel - <https://tinyurl.com/TorrigeYouTube>

NOTICE OF MEETING

To:	Councillor P Hackett (Chair) Councillor C Hodson (Vice-Chair) Councillors: R Craigie, K Hepple, D Jones and G Rossi Non elected Members:
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA PART I - (OPEN SESSION)

1.	Apologies For Absence To receive apologies for absence from the meeting.
2.	Minutes (Pages 4 - 9) Confirmation of Minutes of the Meeting held on 21 January 2020.
3.	Action List (Page 10)

4.	Declaration of Interests Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
5.	Agreement of Agenda Items Part I and II
6.	Urgent Matters Brought Forward with the Permission of the Chair
7.	Grant Thornton Update Report (MARCH 2020) (Pages 11 - 28) To receive the report from Grant Thornton LLP, External Auditors.
8.	External Audit Plan (Pages 29 - 46) To receive the report from Grant Thornton LLP, External Auditors.
9.	Audit Reports Issued to Date (Pages 47 - 106) To receive a report from the Devon Audit Partnership Manager.
10.	Audit Manager's Opinion (Pages 107 - 124) To receive the report from the DAP Partnership Manager
11.	Draft Annual Governance Statement (Pages 125 - 137) To receive the report of the Service Improvement Officer.
12.	AGS - Review of Governance Supporting Evidence (Principle D3) (Pages 138 - 139) To receive the report of the Service Improvement Officer.
13.	Presentation of the draft financial statements for publication as at 30 June 2020 (Pages 140 - 246) To receive a verbal update and Financial Statement 2019/20 from the Interim Section 151 Officer.
14.	Draft Audit Findings To receive a verbal update from Grant Thornton LLP, External Auditors.
15.	Update of the Financial & Contract Procedure Rules (Pages 247 - 358) To receive the report of the Interim Section 151 Officer.
16.	Waivers and Non-Compliance with Procedure Rules (Pages 359 - 368) To receive a report from the Service Improvement Officer

17.	<p>Housing Benefits Subsidy Appointment of Independent Reporting Accountant</p> <p>To receive a verbal update from the Interim HOPS</p>
18.	<p>External Audit Fees</p> <p>2018/19 and 2019/20</p> <p>To receive a verbal update from the Interim Head Of Paid Service.</p>
19.	<p>Forward Plan 2020-21 (Page 369)</p>
20.	<p>Exclusion of the Public</p> <p>The Chair to move:</p> <p>That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information by virtue of paragraph 3 of Part I and paragraph 10 of Part 2 of Schedule 12A of the Local Government Act 1972.</p>
21.	<p>PART II (CLOSED SESSION)</p> <p>To receive a verbal update on key risks from the Interim Head of Paid Service.</p>
	<p>Meeting Organiser: Kirsty Brown - Democratic Services</p>