

REPORT OF **Strategic Manager (Resources)**
To: **Full Council**
Subject: **Membership of the Programme Board**
Date: **06 August 2018**

Purpose of Report

To appoint two Members to sit on the Programme Board

1. INTRODUCTION

1.1 The final structure and composition of the Programme Board was approved by Community & Resources on 16 October 2017, which were as per the recommendations in the report:

- That three of the Members of the Board consist of the Leader, Deputy Leader and the Chair of Community & Resources Committee.
- That if the Leader is also the Chair of Community & Resources Committee then the Chair of Audit & Governance is the third Member.
- That the fourth Member be appointed at the Annual General Meeting and that for the 2017-18 municipal year Councillor Hicks be appointed.

2. REPORT

2.1 The Programme Board met a number of times following it's set up with minutes being circulated to Members and regular reports and updates being provided to Full Council.

2.2 However, in order to comply with the approved set up process a report should have been presented to Full Council for consideration of the appointment of the fourth Member for the 2018-19 year. Therefore this report requests Full Council to nominate and approve the fourth Member to the Programme Board for 2018-19.

2.3 In addition to the requirement to nominate a fourth Member a second issue has emerged in relation to the Membership requiring resolution. Whilst the composition of the Programme Board is clear about when the Leader is also the Chair of Community & Resources Committee i.e. the Chair of Audit & Governance Committee becomes a Member there is no provision on how to

achieve the four Member requirement if the Deputy Leader is also the Chair of Community and Resources Committee.

- 2.4 In order to be consistent it would appear appropriate to also identify that the Chair of Audit and Governance would also automatically become a Member of the Programme Board if either the Leader or Deputy Leader were also the Chair of Community and Resources Committee.

3. IMPLICATIONS

Legal Implications

Not applicable.

Financial Implications

Not applicable

Human Resources Implications

Not applicable

Sustainability/ Biodiversity Implications

n/a

Equality/ Diversity

n/a

Risk Management

One of the purposes of establishing a Programme Board is to strengthen the management of risk.

Ward and Lead Member Comments

Date of Consultation – 11 July 2018

Leader Councillor Whittaker – It makes logical sense to maintain a consistent approach to how the appointments are made to the Programme Board as detailed in this report.

4. CONCLUSIONS

The report seeks to deal with a minor unintended consequence relating to how the appointments to the Programme Board were approved and associated Member appointments by Full Council at the AGM.

5. RECOMMENDATIONS

- That if the Leader or Deputy Leader is also the Chair of Community & Resources Committee then the Chair of Audit & Governance is the third Member.

