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Date: 12 June 2018

MEETING OF STANDARDS COMMITTEE

On: Wednesday 20 June 2018 **At:** 10.00 am

Venue: Town Hall - Bridge Street, Bideford, EX39
2HS

NOTICE OF MEETING

To: Councillor M Langmead (Chair)
Councillor T Inch (Vice-Chair)
Councillors: M Brown, K Carroll, C Cottle-Hunkin, G Dezart and R Julian

Town & Parish Representatives: Richard Clark and Harold Martin

Independent Persons: Roger Levick

Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA

PART I - (OPEN SESSION)

1.	Apologies for Absence
2.	Minutes of the Standards Committee meeting held on 21 February 2018 (Pages 3 - 6)
3.	Declarations of Interest Members with interests to declare should refer to the agenda item and describe the nature of their interest when the item is being considered.
4.	Agreement of Agenda between Parts I and II (if applicable)
5.	Urgent Matters of Information to be brought forward with the permission of the Chair and the Committee

6.	Forward Plan 2018/19 (Page 7)
7.	Town and Parish Liaison (standing item)
8.	<p>Exclusion of Members of the Public</p> <p>The Chair to move :</p> <p>That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.</p>
9.	Part II (Closed Session)
10.	<p>Determination of Complaint - Members Code of Conduct (Pages 8 - 38)</p> <p>To receive the report of the Senior Solicitor.</p>
11.	Complaints Update
12.	<p>COMMITTEE ORGANISER: Democratic Services</p> <p>Tel: 01237 428703</p> <p>Email: Dem.services@torridge.gov.uk</p>
	Meeting Organiser: Democratic Services

TORRIDGE DISTRICT COUNCIL

STANDARDS COMMITTEE MEETING

Town Hall - Bridge Street, Bideford, EX39 2HS

Wednesday, 21 February 2018 - 2.00 pm

PRESENT Councillors M Langmead, B Boundy, M Brown, G Dezart,
R Julian and J Leaper

-

ALSO PRESENT J Hollis - Senior Solicitor
T Vanstone - Democratic Services Officer
Councillor T Inch -
Richard Clark - Parish Representative

The Chair welcomed everyone to the meeting.

28. MINUTES

It was proposed by Councillor Julian, seconded by Councillor Langmead and –
Resolved:
That the Minutes of the meeting held on 22 November be agreed and signed as a
correct record.
(Vote: For 2, Abstentions 4)

29. DECLARATIONS OF INTEREST

The Chair asked that declarations of interest be made as and when the specific
agenda item to which they related was under discussion.

30. AGREEMENT OF AGENDA BETWEEN PARTS I AND II (IF APPLICABLE)

Councillor T Inch asked the Senior Solicitor why the complaint update was in Part II
of the Agenda.

The Senior Solicitor confirmed that the complaint update was in Part II of the
Agenda as the update included personal details.

It was proposed by Councillor Julian, seconded by Councillor Brown and

Resolved: That the agenda, as circulated, be agreed.

(Vote: For Unanimous)

31. URGENT MATTERS OF INFORMATION TO BE BROUGHT FORWARD WITH THE PERMISSION OF THE CHAIR AND THE COMMITTEE

The Senior Solicitor confirmed that the responses he received to the consultation titled 'Disqualification criteria for Councillors and Mayors' had been forwarded onto the Department for Communities and Local Government.

32. ANNUAL REPORT

The Senior Solicitor confirmed that the Committee had previously discussed preparing an annual report for submission to Full Council each year. The report would provide a summary of the work that the Standards Committee intends to carry out over the course of each year with the aim of improving the understanding and awareness of the role and function of the Standards Committee.

Members discussed the draft annual report and Councillor Boundy commented that the annual report would be useful to the Parish's as it would set out the role of the Standards Committee.

It was proposed by Councillor Julian, seconded by Councillor Brown and –

Resolved:

That the Standards Committee approve the draft annual report for submission to Full Council, subject to any amendments emailed to the Senior Solicitor.

(Vote: For – unanimous)

33. APPLICATION FOR DISPENSATION - COUNCILLORS MARGARET BROWN AND CATHRINE SIMMONS

Councillor Brown declared an interest and the Senior Solicitor clarified that she may make a representation in support of her application, but would need to step away from the table and take no part in the discussion or vote.

The Senior Solicitor presented the report and drew Members attention to the two requests for dispensation received from the Councillors.

Councillor Brown addressed the Committee and explained the reasons for her request for dispensation.

Councillor Brown stepped away from the table and took no part in the discussion or vote.

It was proposed by Councillor Langmead, seconded by Councillor Julian and –

Resolved:

To grant a dispensation to Councillor Brown for both STITCH Group and North Devon Save Our Hospital Services (SOHS) and Councillor Simmons for SOHS, for

a duration of four years, in order that Councillor Brown and Councillor Simmons may speak and vote on relevant matters; subject to the normal constraints.

(Vote: For – unanimous)

34. TOWN AND PARISH COUNCIL LIAISON

Town and Parish Representative Richard Clerk confirmed that he had attended High Bickington Parish Meeting on 14 February. Richard Clerk confirmed that he presented a presentation on what the Standards Committee do, Nolan principles and also went through the information provided at the Standards training session. Richard Clerk believed that the presentation was worth while and that he had been asked by a number of parish councillors for a copy of the presentation.

The Senior Solicitor requested that Richard Clerk send a copy of his presentation to the committee.

Councillor T Inch raised an issue that a number of Parish Councils do not have standing orders.

Members discussed and the Senior Solicitor agreed that he could contact Parish clerks to if they have standing orders in place. The Senior Solicitor also confirmed that this item could be added to a future area advisory group meeting.

35. FORWARD PLAN

Members discussed items for the forward plan and suggested Exempt Confidential Information be added to the Forward plan for the Standards Committee to produce an information sheet which could be produced for all Members & Parishes for guidance.

Mr Clark suggested that carrying out a dress rehearsal of a hearing procedure would be beneficial.

36. EXCLUSION OF MEMBERS OF THE PUBLIC

It was proposed by Councillor Boundy, seconded by Councillor Brown –

That under Section 100(a)(4) of the Local Government Act 1972 (as amended) the public be exclude from the meeting for the following items of business because of the likely disclosure of exempt information by virtue of Paragraph 1 of Part 1 and Paragraph 10 of Part 2 of schedule 12A of the local Government Act 1972.

(Vote: For – Unanimous)

37. PART II (CLOSED SESSION)

38. COMPLAINT UPDATE

The Senior Solicitor provided a verbal update on the recent complaints received.

Brief details were given for the recent complaints.

The Complaint update was duly noted.

It was proposed by Councillor Julian, seconded by Councillor Brown and –

Resolved:

That the meeting return to Part I and that any press and public be readmitted.

(Vote: For – unanimous)

The meeting commenced at 2.00 pm and closed at 2.45 pm

Chair:

Date:

STANDARDS COMMITTEE – FORWARD PLAN 2018/19

2017/18	Cycle 1	Cycle 2	Cycle 3	Cycle 4	Cycle 5	Cycle 6	Cycle 7	Cycle 8
	20 June 2018		8 August 2018		21 November 2018		27 February 2019	
	2pm		2pm		2pm	2pm	2pm	
	Exempt Confidential Information		Dress rehearsal of a hearing procedure					

Standing item	Complaint update		Complaint update		Complaint update		Complaint update	
Standing Item								

Agenda Item 10

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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