

**Mr S Hearse**  
**Chief Executive**  
**Torrige District Council**  
Riverbank House  
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Date: 7 December 2020

## **MEETING OF INTERNAL OVERVIEW & SCRUTINY COMMITTEE**

<b>On:</b>	Tuesday 15 December 2020	<b>At:</b>	2.00 pm
<b>Venue:</b>	Virtual Meeting via Zoom with Public Access via YouTube <a href="https://tinyurl.com/TorrigeYouTube">https://tinyurl.com/TorrigeYouTube</a> - <a href="https://tinyurl.com/TorrigeYouTube">https://tinyurl.com/TorrigeYouTube</a>		

### **NOTICE OF MEETING**

#### **Temporary measures during the Coronavirus Pandemic:**

Members of the public attending meetings or taking part in the public forum are advised that all Internal Overview & Scrutiny meetings taking place during the Covid-19 Pandemic will be filmed for live or subsequent broadcast via the YouTube channel - <https://tinyurl.com/TorrigeYouTube>

<b>To:</b>	Councillor P Watson (Chair) Councillor P Hames (Vice-Chair) Councillors: R Boughton, C Cottle-Hunkin, J Gubb, S Langford, J Manley, T Inch and S Newton  Non elected Members: Mr S Dengate and Mr I Harper
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**Members are requested to turn off their mobile phones for the duration of the meeting**

## **AGENDA**

### **PART I - (OPEN SESSION)**

1.	<b>Apologies For Absence</b>
2.	<b>Minutes</b> (Pages 3 - 18) Confirmation of the minutes of the meeting held on 29 September. Confirmation of the minutes of the meeting held on 10 November.
3.	<b>Action List</b> (Pages 19 - 20)

4.	<b>Public Contributions</b>
5.	<b>Declaration Of Interests</b> Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
6.	<b>Urgent Matters Brought Forward With The Permission Of The Chair</b>
7.	<b>Agreement of Agenda Items Part I And II</b>
8.	<b>Covid-19 - Home working and Zoom meetings</b> To receive a verbal update from the HR & Comms Manager and to agree what further information is required.
9.	<b>Capital Programme</b> (Pages 21 - 30) To receive the report of the Finance Manager (S151 Officer).
10.	<b>Treasury Investment Options</b> (Pages 31 - 33) To receive the report of the Finance Manager (S151 Officer).
11.	<b>Review of QBR</b> To set up Task & Finish Group.
12.	<b>Consideration Of The Forward Plan</b> (Page 34) To review the Forward Plan.
13.	<b>Exclusion Of The Public</b> The Chairman to move:-  That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.
	Meeting Organiser: Mary Richards, tel 01237 428705
	<b>Centre for Public Scrutiny – website</b> <a href="http://www.cfps.org.uk/">http://www.cfps.org.uk/</a>