

**Mr S Hearse**  
**Chief Executive**  
**Torrige District Council**  
Riverbank House  
Bideford  
Devon  
EX39 2QG



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Date: 21 January 2022

## FULL COUNCIL MEETING

<b>On:</b>	Monday 31 January 2022	<b>At:</b>	6.30 pm
<b>Venue:</b>	Caddstown Business Support Centre, Clovelly Road, Bideford - Bideford		

From the 7 May 2021, the law requires all councils to hold formal meetings in person. The Council is also required to follow Government guidance and ensure that all venues used are Covid secure and that all appropriate measures are put in place. Members of the public will be able to attend the meeting in person if they are registered to speak under public participation. Any members of the public who want to view the meeting will be able to watch through the Councils YouTube Channel <https://tinyurl.com/TorrigeYouTube>

## NOTICE OF MEETING

You are hereby summoned to the Meeting of the District Council at the aforementioned date and time

A handwritten signature in black ink, appearing to be 'S. Hearse', written over a horizontal line.

**Chief Executive**

<b>To:</b>	Councillor D Bushby (Chair) Councillor P Christie (Vice-Chair) Councillors: R Boughton, D Brenton, C Bright, M Brown, R Clarke, C Cottle-Hunkin, R Craigie, A Dart, L Ford, J Gubb, P Hackett, P Hames, S Harding, C Hawkins, K Hepple, R Hicks, C Hodson, D Hurley, J Hutchings, T Inch, K James, D Jones, S Langford, N Laws, C Leather, R Lock, J Manley, D McGeough, J McKenzie, S Newton, P Pennington, P Watson, R Wiseman and C Woodhouse
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**Members are requested to turn off their mobile phones for the duration of the meeting**

# AGENDA

## PART I - (OPEN SESSION)

1.	<p><b>Apologies For Absence</b></p> <p>To receive apologies for absence from the meeting</p>
2.	<p><b>Council Minutes</b> (Pages 4 - 12)</p> <p>Confirmation of the Minutes of the Meeting of the Council held on 13<sup>th</sup> December 2021.</p>
3.	<p><b>Public Contributions</b></p> <p>15 minute period for public contributions. The deadline for registering to speak is by 2pm Thursday 27 January 2022. To register please email <a href="mailto:dem.services@torridge.gov.uk">dem.services@torridge.gov.uk</a></p>
4.	<p><b>Declarations of interest</b></p> <p>Members with interests to declare should refer to the Agenda item and describe the nature of their interest when the item is being discussed.</p>
5.	<p><b>Agreement of Agenda Items Part I and II</b></p>
6.	<p><b>To consider correspondence or other business especially brought forward by the direction of the Chair</b></p>
7.	<p><b>To answer questions submitted under Procedural Rule A9</b></p>
8.	<p><b>One Northern Devon Presentation</b></p> <p>To receive a presentation from One Northern Devon</p>
9.	<p><b>Gambling Act - Statement of Principles</b> (Pages 13 - 53)</p> <p>To receive the report of the Public Health &amp; Housing Manager.</p>
10.	<p><b>Devon Carbon Plan</b> (Pages 54 - 77)</p> <p>To receive the report of the Public Health &amp; Housing Manager.</p>
11.	<p><b>Housing Provision - Update report</b> (Pages 78 - 80)</p> <p>To receive an update from the Leader and Chief Executive</p>
12.	<p><b>Constitution Update</b> (Pages 81 - 102)</p> <p>To receive an update from the Head of Legal &amp; Governance (Monitoring Officer)</p>
13.	<p><b>Appointment of External Auditors</b> (Pages 103 - 110)</p> <p>To receive the report of the Finance Manager (S151 Officer)</p>

14.	<b>Appledore Fish Dock Ice Machine</b> (Pages 111 - 113) To receive the report of the Head of Communities & Place
15.	<b>Pay Policy</b> (Pages 114 - 119) To receive the report of the Communications & HR Manager.
16.	<b>Update - Lead Member</b> To receive the report of the Leader – To follow
17.	<b>Petitions</b> To receive petitions (if any)
18.	<b>Notices of Motion</b>
(a)	<b>Written Notice of Motion from Councillor Brenton</b> Notice says that TDC produces a report to go to O&S External with answers to the following questions:- <ol style="list-style-type: none"> <li>1) How many incidents of permitted discharging of sewage into Torridge River have taken place in the last 12 months?</li> <li>2) What has been the response of the E.A?</li> <li>3) What has been the bathing water qualities for the last 12 months?</li> <li>4) What are the stats for shellfish qualities?</li> </ol> Councillor D Brenton 3 December 2021
19.	<b>Exclusion of Public</b> The Chair to move:  “That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act 1972”
20.	<b>PART II - (CLOSED SESSION)</b>  Items which may be taken in the absence of the public and press on the grounds that exempt information may be disclosed.
21.	<b>Recommendations from Standards Committee - 5th January 2022</b> (Pages 120 - 124) To receive the report of the Head of Legal & Governance (Monitoring Officer)
	Meeting Organiser: Democratic Services