

Mr S Hearse
Chief Executive
Torrige District Council
Riverbank House
Bideford
Devon
EX39 2QG



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Date: 27 September 2021

MEETING OF AUDIT & GOVERNANCE COMMITTEE

On:	Tuesday 5 October 2021	At:	10.00 am
Venue:	Caddsdwn Business Support Centre, Clovelly Road, Bideford - Bideford		

Temporary measures during the Coronavirus Pandemic:

Members of the public attending meetings or taking part in the public forum are advised that all Audit & Governance meetings taking place during the Covid-19 Pandemic will be filmed for live or subsequent broadcast via the YouTube channel - <https://tinyurl.com/TorrigeYouTube>

NOTICE OF MEETING

To:	Councillor P Hackett (Chair) Councillor R Craigie (Vice-Chair) Councillors: D Bushby, K Hepple, R Lock and P Pennington Non elected Members:
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA PART I - (OPEN SESSION)

1.	Apologies For Absence To receive apologies for absence for the meeting.
2.	Minutes (Pages 4 - 11) Confirmation of Minutes of the Meeting held on Tuesday 27 July 2021.
3.	Action List (Page 12)

4.	<p>Declaration of Interests</p> <p>Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.</p>
5.	<p>Agreement of Agenda Items Part I and II</p>
6.	<p>Urgent Matters Brought Forward with the Permission of the Chair</p>
7.	<p>Audit Reports Issued To Date (Pages 13 - 18)</p> <p>To receive a report from the Devon Audit Partnership (DAP) Manager</p> <ul style="list-style-type: none"> • Cemeteries Report • Debtors Report • Home working, security and capacity • Harbour
8.	<p>Effectiveness of the Audit Committee (Pages 19 - 25)</p> <p>For members to input into the self-assessment checklist (DAP Manager)</p>
9.	<p>Audit Actions (Pages 26 - 27)</p> <p>To receive an update from the Section 151 officer.</p>
10.	<p>Going Concern Report (Pages 28 - 35)</p> <p>To receive update from the Section 151 officer</p>
11.	<p>Annual Governance Statement (Pages 36 - 53)</p> <p>To receive a report from the Service Improvement Officer.</p>
12.	<p>Audit finding report 2020-21 statement of accounts (Pages 54 - 92)</p> <p>To receive a report from Grant Thornton.</p>
13.	<p>Approval of the 2020-21 Financial Statements and presentation from the Section 151 Officer (Pages 93 - 100)</p>
14.	<p>Letter of Representation - Grant Thornton (Pages 101 - 105)</p>
15.	<p>Forward Plan (Page 106)</p>
16.	<p>Exclusion of the Public</p> <p>The Chair to move:</p> <p>That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information by virtue of paragraph 3 of Part I and paragraph 10 of Part 2 of Schedule 12A of the Local Government Act 1972.</p>

17.	PART II (CLOSED SESSION)
18.	Verbal update on Emerging Risk
	Meeting Organiser: Democratic Services