

North Devon Crematorium Joint Committee

A meeting of the above Committee will be held at the Crematorium, Barnstaple on **FRIDAY 5th AUGUST 2022 AT 2.30 p.m.**

Members: Representing North Devon Council

Councillors Bulled, Cann (Vice Chairman), Davis, Gubb, Lovering, Phillips and Walker

Representing Torridge District Council

Councillors Christie, Gubb (Vice Chair), Harding, A. Inch and Pennington.

AGENDA

1. Apologies for Absence.
2. To approve as a correct record the minutes of the meeting held on 10th June 2022 (attached). (Pages 3 - 6)
 - (a) Matters Arising
3. Items brought forward which, in the opinion of the Chairman, should be considered by the meeting as a matter of urgency
4. Declarations of Interest
5. To agree the agenda between Part 'A' and Part 'B' (Confidential Restricted Information)

PART 'A'

6. Crematorium Matters. Report by the Crematorium Manager (attached) (Pages 7 - 15)
7. Performance Monitoring Quarter 1 2022/2023. Report by Treasurer (attached) (Pages 16 - 19)
8. To note that the next Crematorium Joint Committee meeting will be on Friday 4th November 2022 @ 2.30 p.m.

PART 'B' (Confidential/Restricted Information)

Nil

NOTE: Local Government (Access to Information) Act 1985

In addition to any document specifically mentioned, reports included in this Agenda will have been prepared with reference to any or all of the following:

1. All relevant statutory provisions.
2. All relevant Government circulars and ministerial advice.
3. All relevant adopted policies of the Council.
4. Capital Works Programme.
5. Current Estimates.
6. Standing Orders
7. Consultants' opinion and advice.
8. Published works relevant to the subject of the report.

NORTH DEVON COUNCIL

Minutes of a meeting of the NORTH DEVON CREMATORIUM JOINT COMMITTEE held at the Crematorium on Friday 10th June 2022 at 2.30 p.m.

Present: Representing North Devon District Council

Councillor Cann.

Representing Torridge District Council

Councillors J. Gubb (In the Chair), Hurley, Inch and Pennington.

Officers

Crematorium Manager, Secretary, Treasurer, Accountant and J. Mann – Head of Housing, Planning and Health.

(a) APPOINTMENT OF CHAIR 2022/23

RESOLVED that Councillor Walker be appointed Chair of the Joint Committee until re-appointments are made in the next municipal year.

(b) APOLOGIES

Apologies were received from Councillors Bulled, Christie, Davis, Y. Gubb, Phillips and Walker.

(c) APPOINTMENT OF VICE CHAIR 2022/23

RESOLVED that Councillor J. Gubb be appointed Vice Chair of the Joint Committee until re-appointments are made in the next municipal year.

(d) MINUTES

- (i) RESOLVED that the minutes of the meeting held on 4th February 2022 (previously circulated) be approved as a correct record and signed by the Chairman.
- (ii) Matters Arising. There were no matters arising.

(e) ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

Gas Contract – It was reported that the gas contract had expired at the end of March and the Crematorium had inadvertently been placed on the default tariff. A new contract had however, now been agreed but the price had tripled.

It was agreed that the implications of the increase be included in the quarter 1 performance report for consideration at the next meeting.

(f) DECLARATIONS OF INTEREST

There were no declarations of interest declared.

(g) CREMATORIUM MATTERS

The Joint Committee considered a report by the Crematorium Manager (previously circulated).

i) Covid Crisis Update

It was noted that the Aspen Chapel was now in use and that there were no other active measures in use other than signage/hand gel provision

ii) Staffing Matters

It was noted:

- A) That no appointment had been made to the Bereavement Administrator post following interviews and would be re-advertised.
- B) That the Lead Gardener had temporarily become a part-time (3-day) role. Some of savings would be used to 'buy-in' extra help during peak workload periods.

iii) Metals Recycling Charity Award

It was noted:

That Families in Grief had been nominated for the next award (July). All 'reserve list charities', previously on the award rota, had been written to seeking re-application requiring strong evidencing their bereavement support. The current rota was:

North Devon Hospice
Cruse
Children's Hospice SW
Families in Grief

iv) Crematorium Figures

The Cremation figures were noted.

v) Garden Improvements

It was noted that Rowan Exit Sails had been received and were awaiting installation and that the Garden Pond had been completed

vi) Larkbear Development – Traffic Management

It was noted that the proposed scheme had been referred back for further consultation as the agreed change was too significant to be implemented without further public consultation.

Councillor Cann declared an interest in the above matter as a Member of HATOC.

vii) Phase B works (garage store/memorial room)

It was noted that the Tender was being produced by the appointed consultants.

viii) Medical Referee

It was noted that the Government had stated that it hoped to introduce the Medical Examiner role in April 2023 removing the crematorium funded Medical Referee role (£18.50 per cremation).

This would:

- Remove the role of Medical Referee except for an unspecified transition period from April 2023.
- Require a new process to authorise cremations (previously Medical Referee role) to ensure application is lawful. Likely to become a Crematorium Registrar (manager) role.
- Bring financial savings (cost of Medical Referees approx. £29,000 per annum), subject to any additional payments for the transferred authorisation responsibility.
- Simplify and speed the application for cremation process (no medical forms to submit/check).
- Simplify the process of digitally storing cremation applications for 15 years rather than paper storage.

(h) OUTTURN 2021/2022

The Joint Committee considered a report by the Treasurer (previously circulated) regarding the outturn for 2021/2022.

RESOLVED:

- i) That the outturn report be noted
- ii) That the reserves and balances as outlined in paragraph 5.1 of the report be approved.

(i) DATES OF FUTURE MEETINGS

It was noted that the next meeting would be on Friday 5th August 2022 @ 2.30 p.m.

Chairman

The meeting ended at 2.52 p.m.

Friday 5th August 2022

Crematorium Matters – Manager’s Report

Staffing Matters

Bereavement Administrator - not appointed following interviews, to be re-advertised.

Metals Recycling Charity Award

Families in Grief have been awarded £12,000 under the latest award.

At the time of writing nominations have not been sought for the next (December 2022). North Devon Hospice are currently the next anticipated nominee.

The current rota is shown below:

- North Devon Hospice**
- Cruse**
- Children’s Hospice SW**
- Families in Grief**

All ‘reserve list previous charities’, previously on the award rota, have been written to seeking re-application strongly evidencing their bereavement support.

Re-applications have been received from (copies attached for consideration):

- Children’s Holiday Foundation
- Over and Above –bereavement support unit.

Cremation Figures

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
April	161	125	139	163	117	150	121	174	124	133
May	117	135	118	126	138	136	137	136	103	146
June	102	123	143	125	129	127	127	126	110	134
July	121	106	111	126	142	133	128	136	123	110E
Aug	117	100	109	114	120	106	118	118	116	
Sept	107	122	127	121	127	106	114	121	131	
Oct	98	125	140	127	137	132	129	120	119	
Nov	96	120	108	157	135	127	115	149	131	
Dec	98	120	128	123	131	119	113	141	128	
Jan	164	142	131	158	182	169	147	176	140	
Feb	116	154	136	137	175	143	133	136	123	
Mar	127	157	151	162	164	145	143	141	159	
Total	1424	1529	1541	1639	1697	1593	1525	1674	1507	

Garden Improvements

- Rowan Exit Sails: Installed

Damage to Crematorium

A series of 3 incidents took place over the space of 10 days which involved 5 skylights being broken, significant damage to the roof and an attempt to break into the gardener's shed – well over £20,000 of damage in total. A further incident a few days later did not progress to cause any significant damage.

The use of anti-climb paint, additional security patrols, a roof alarm system and CCTV appear to have brought a stop to the incidents. Police enquiries are in hand. An insurance claim will be made in relation to the damage and the CCTV/prevention works will be paid through the normal site maintenance budget.

Larkbear Development – Traffic Management

The Gratton Way/Old Torrington Road Bus Gate was referred back to the North Devon Highways and Traffic Orders Committee on 27th June 2022. They decided to implement the bus gate move as originally advertised, meaning all traffic to and from the crematorium will be via Gratton Way once the order is implemented. The timescales for implementation are not known.

Phase B Works (Garage Store/Memorial Room)

Attachments:

- Programme Tracker (proposed timescales).
- Elevations Plan of proposed building.

Following the Manager's update at the Joint Committee meeting on 4th February 2022 regarding the consultancy work and feasibility study, planning permission has been applied for. A copy of the 'Elevations Plan' is attached. It is proposed to include a 'hearse lay-by' at the entrance in light of the Larkbear Development bus gate decision, though this may result in the loss of a single disabled bay.

Once planning consent has been obtained it is intended to proceed in accordance with the Joint Committee's decision to proceed to tender on the basis of the 'minimum car-park works' option (c).

To date, expenditure (consultancy fees relating to: design, feasibility, planning application, ground suitability assessment works and reinstatement) amounts to £17,271 plus vat. It is asked that this be funded through the Phase B reserves.

To enable the tender timescales to be finalised (tender likely to complete before next meeting on 4th November as per programme tracker attached) approval is sought to proceed with awarding to the best value compliant tender subject to: the costs being within the budget (including fees and contingency costs).

S106 Funds – works in memorial gardens.

The crematorium has access to some North Devon Council S106 funds (£39,703.60) which can be used *‘towards the purchase and layout of land to provide an extension to the memorial gardens and towards the improvement and refurbishment of the memorial gardens at the North Devon Crematorium’*. The funds are available to use until July 2024.

If approved, Phase B works will involve the demolition of the garages at the entrance. This area will require landscaping and it provides the opportunity to create an outside waiting area as well as improving the visual appearance as visitors arrive. Such works could provide seating, cover from inclement weather and perhaps a water feature to create a welcoming space for visitors whilst they wait for the service to start. An application has been submitted to release funds for garden improvements.

Medical Referee

National implementation of the Medical Examiner role has been set for 1st April 2023, eliminating the Medical Referee Role save for an as yet unspecified period of retaining the post in a consulting basis to iron out any ‘teething issues’.

Mark Drummond

From: WHITTON, Julie (ROYAL DEVON UNIVERSITY HEALTHCARE NHS FOUNDATION TRUST) [REDACTED]
Sent: 19 July 2022 07:47
To: Mark Drummond
Subject: Funding towards our North Devon District Hospital bereavement suite

CAUTION: This email originated from outside North Devon Council. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hello Mark, with regard to our discussion on the phone on Monday 11 July, I would be very grateful if the ICCM (North Devon Crematorium) Metals Recycling Scheme members could consider supporting our North Devon District Hospital Bereavement Suite.

657 people sadly passed away North Devon District Hospital and South Molton Community Hospital in 2021 and the team in the bereavement suite offer support to those families, which includes offering advice and guidance sensitively to relatives and friends to help them through the forthcoming days and weeks of their bereavement offering practical and consolation support at both North Devon District Hospital in Barnstaple and South Molton Community Hospital.

The bereavement team need to refurbish the family and staff rooms which includes redecoration, furniture, soft furnishings, crockery and utensils, literature and signage, and they also want to access additional bereavement courses to enable them to support the family as best as they can "over and above" that which the NHS can provide

Bereavement can be a very distressing time in the lives of families and friends and it is important that we help the families come to terms with their loss in a quiet, comfortable and caring surrounding, away from the busy activities on the wards with a friendly face and a cup of tea.

The team also offer wide support and information answering any questions the family may have on arranging the funeral, the medical examiner service, post mortem examinations, tissue donation, hospital chaplaincy and pastoral care, registering the death, how to let people know about the death, stopping junk mail to the recently deceased, probate and legal advice and so much more. The department also provides an autopsy service for North Devon District Hospital and HM Coroner (Exeter and Greater Devon) and services as the public mortuary for North Devon.

Over and Above is an NHS charity and was set up to support Northern Devon Healthcare NHS Trust. On 1 April 2022 Northern Devon Healthcare NHS Trust and the Royal Devon and Exeter NHS Foundation Trust merged to become the **Royal Devon University Healthcare NHS Foundation Trust**. Over and Above will support Royal Devon University Healthcare NHS Foundation Trust – **Northern Services** (which covers exactly the same area as we were before the merge and the funds will continue to fund our patients, their families and our staff in North Devon).

This support room and the courses will offer the relatives, their families and our staff the help they need when they need it most. I hope you will be able to support our application and I look forward to hearing from you.

Best wishes, Julie

Julie Whitton
Senior Charity Officer

[REDACTED] *Charity supporting the Northern Devon Healthcare NHS Trust*
[REDACTED] High Park, Barnstaple, EX31 4JB

Childrens Holiday Foundation North Devon

Holidays of a lifetime for
children with life threatening
illness or severe disability



Dr R Buckland MBE FRCS MRCGP



Dear Mark

Thank you for your letter and for all your previous support. I enclose a copy of our information sheet about our charity and we clearly do not have a primary focus on bereavement support although we are local to North Devon, however we do provide a lot of support to families who have had to support children with life threatening illness and also children with major disabilities and we are proud to have helped over two hundred children and families in gaining confidence and going forward in life.

The holidays of a lifetime to Florida make a big difference to these children and we hope to be able to continue taking groups of children now that the pandemic is behind us and it is once more safe to travel.

Over the last thirty years we have taken several children who have sadly not survived their illness and on those occasions we have tried to support the family where possible. Fortunately with improving treatment the vast majority of cancer cases in children now survive. We are all volunteers in our charity so any donations are used on the holidays.

I shall always be very grateful to the support we received from Mervyn Langmead as I am aware that he was a great believer in the benefits of what we do and it was he that originally nominated our charity.

I would therefore be grateful if you could consider us as a possible nominee for another award. I would be very happy to come and do a presentation on our work if this would help our case

Yours Sincerely



Robin Buckland

CHILDRENS HOLIDAY FOUNDATION NORTH DEVON

Holidays of a lifetime for children with life threatening illnesses or severe disability

Dr Robin Buckland MBE FRCS MRCP

Registered Charity No. 1045928

What is the Children`s Holiday Foundation?

We are a registered North Devon charity and our aim is to provide holidays of a life time to Florida for children with serious illness or major disabilities.

What is a holiday of a life time ?

The children are accompanied by voluntary adult helpers on a two week holiday to Florida to visit the many exciting theme parks. These include the Magic Kingdom, Animal Kingdom, Disney Hollywood, Sea World, Universal Studios, Islands of Adventure, Busch Gardens and Gatorland. We also take the children to Discovery Cove where they swim with the dolphins and this is always a memorable experience. They also spend time relaxing and having fun in the hotel swimming pool, shopping and eating in the family restaurants. We try and look after each individual child`s needs and our aim is to try and make the holiday one of the best two weeks in their lives. A DVD is made of the whole holiday which allows the families to share their child`s experience with them when they return from the holiday. We also provide them with a photo book of their holiday

How do we find our children?

The children come from North Devon and on most occasions are nominated by Paediatricians, General Practitioners, specialist nurses and physiotherapists. We have so far taken 200 children on twenty five separate holidays since 1993. We are now planning the next holiday for 8 more local children in April 2023.

What sort of illness or disability do these children have ?

We have taken children with the following illnesses and disabilities - leukaemia, brain tumours, cystic fibrosis, Crohn`s disease, diabetes, liver failure, kidney failure, other childhood cancers, muscular dystrophy, brittle bone disease, spina bifida, quadriplegia and cerebral palsy. Sadly, many of the children have more than one problem.

How do our children benefit?

Firstly, the holiday gives them something to look forward to. Most of them have spent a lot of time in hospital having medical or surgical treatment and often they have had to travel long distances to specialist units. We all need something in life to look forward to and many of the parents tell us that the very thought of the holiday often gives their child a huge lift which can in itself help to improve their physical and mental health.

The holidays give them very happy memories of a holiday of a lifetime which often is in direct contrast to the more unpleasant memories associated with their illness or disability. Human nature often allows us to bury the more unpleasant memories in life and hang on to the more happy memories.

The holidays are a great moral booster. The children often come back with a more positive attitude towards coping with their illness which can spark an improvement in their physical and mental health.

Children with serious illness or handicaps often feel detached and isolated. Sharing in the group experience and meeting with other children with similar illness or disability often helps them to come to terms with their own problems and gives them new confidence to cope with the major hurdles that many of them will have to face up to in the future.

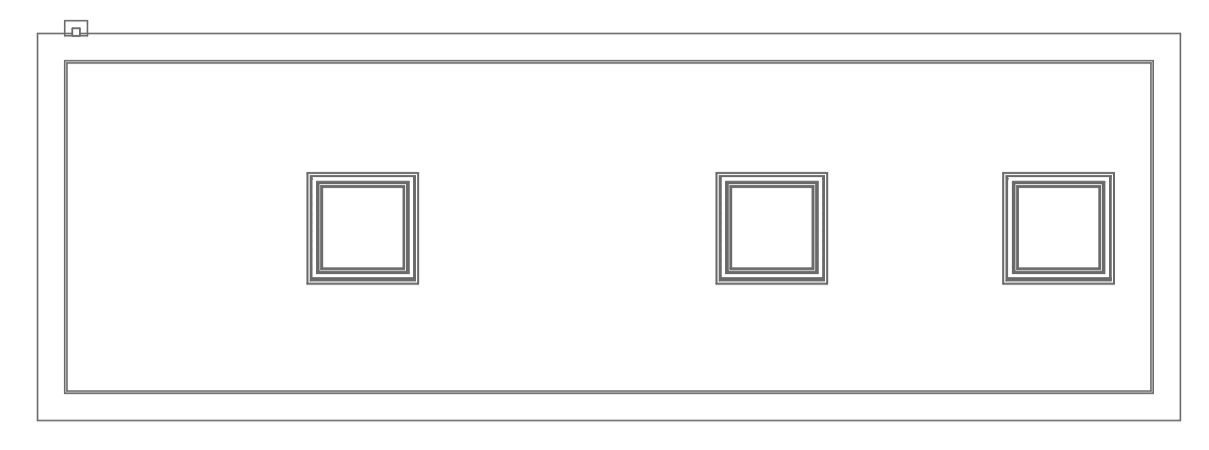
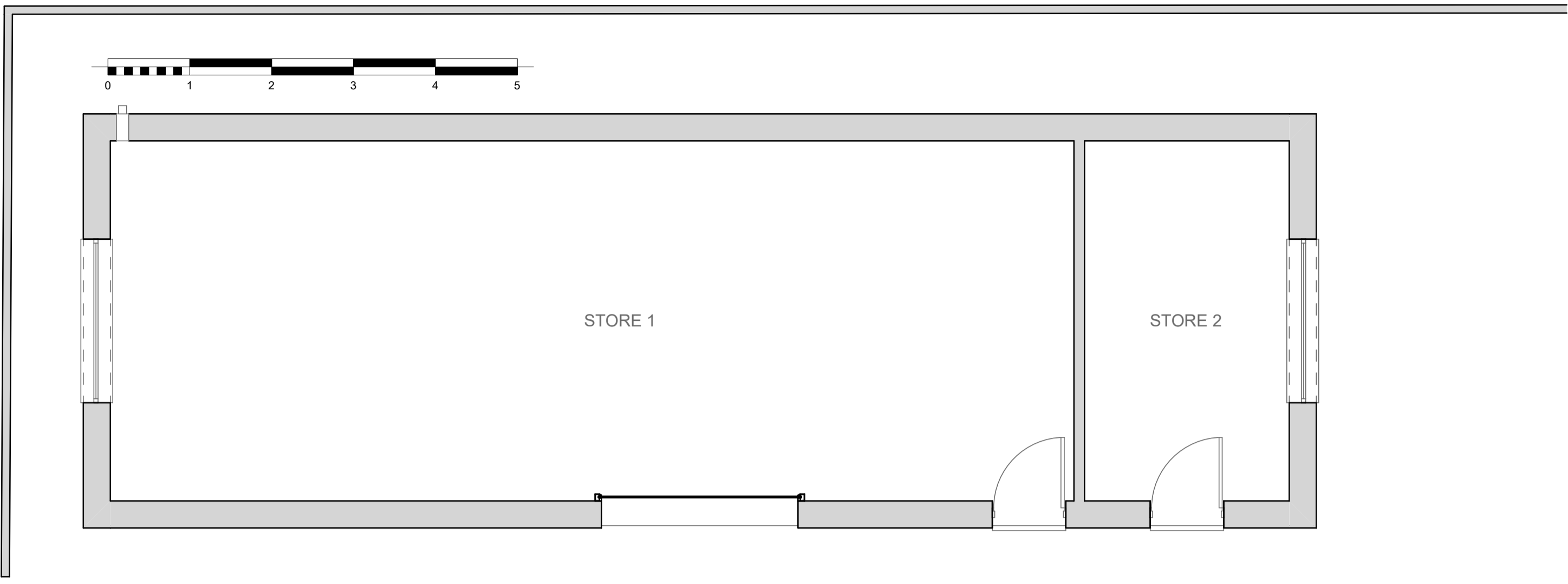
The holidays also benefit the family. Caring for an ill or disabled child can be a tremendous financial, emotional and psychological burden. The holiday gives the family a break allowing parents to spend extra time with other siblings. Often the separation from the family can help the child to become more independent and self-confident. The feedback from the families has always been very positive and invariably we are told that the holiday has injected new confidence into their child.

Both my voluntary helpers and I have been privileged to experience these wonderful holidays with so many very special and courageous children.

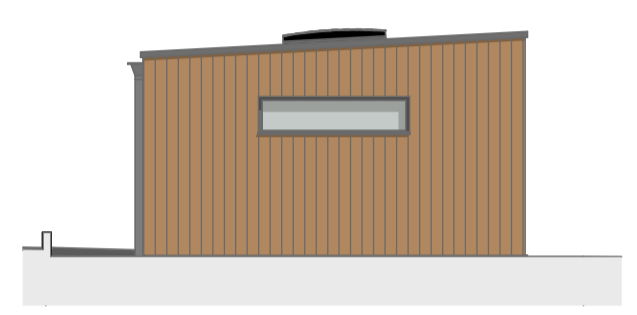
North Devon Crematorium - Programme Tracker 2022/23

ACTIVITY	PLAN START	PLAN COMPLETION	2022												2023																							
			July	August				September				October				November			December			January			February			March										
			25	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20	27	6	13	20	27
Planning and Tender	15/04/2022	20/05/2022		█	█	█	█	█																														
Design Complete				█	█																																	
Planning	22/07/2022	31/10/2022	█	█	█	█	█	█	█	█	█	█	█	█	█																							
Specification	15/08/2022	20/08/2022			█																																	
Tender Invite	15/08/2022	20/08/2022			█																																	
Tender Period	22/08/2022	30/10/2022				█	█	█	█	█	█	█																										
Tender Review	03/09/2022	07/09/2022										█	█																									
Contract Award	07/09/2022	07/09/2022										█	█																									
CDM Phase / Mobilisation	07/09/2022	24/10/2022										█	█	█	█																							
Contractor Develop Method Statements	07/09/2022	15/10/2022										█	█																									
Issue of Construction Phase Plan	17/10/2022	24/10/2022												█	█																							
Construction Period	14/11/2022	27/03/2022																																				
Site Setup, Inductions, Delivery of Materials / Plant	14/11/2022	14/11/2022																																				
Construction of Unit	14/11/2022	15/02/2023																																				
Surfacing Works to Compound	06/02/2023	27/02/2023																																				
Surfacing works to Carpark	06/02/2023	27/02/2023																																				
Materials Bulk Stores Install	27/02/2023	27/02/2023																																				
Fencing and Final Landscaping	27/02/2023	10/03/2023																																				
Demolition of Existing Store	28/02/2023	25/03/2023																																				
Creation of Hearse Parking Bay	13/03/2023	27/03/2023																																				
Landscaping	13/03/2023	27/03/2023																																				
Handover to client	27/03/2023	27/03/2023																																				

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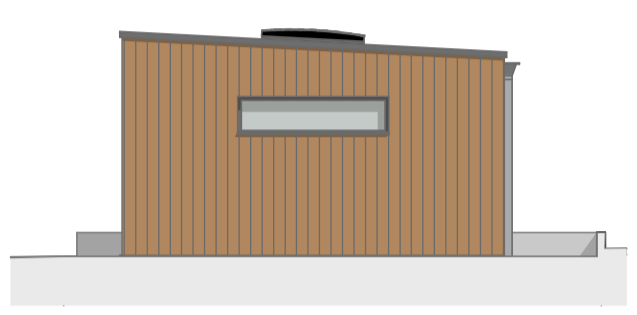
Roof Plan 1:100



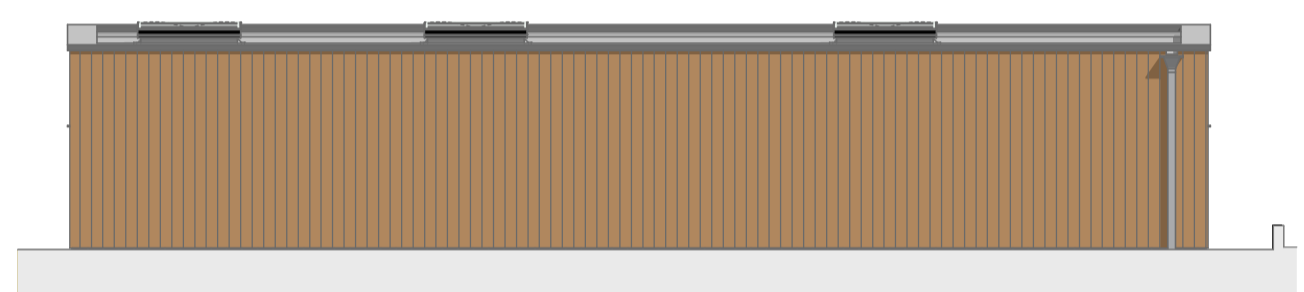
South Elevation 1:100



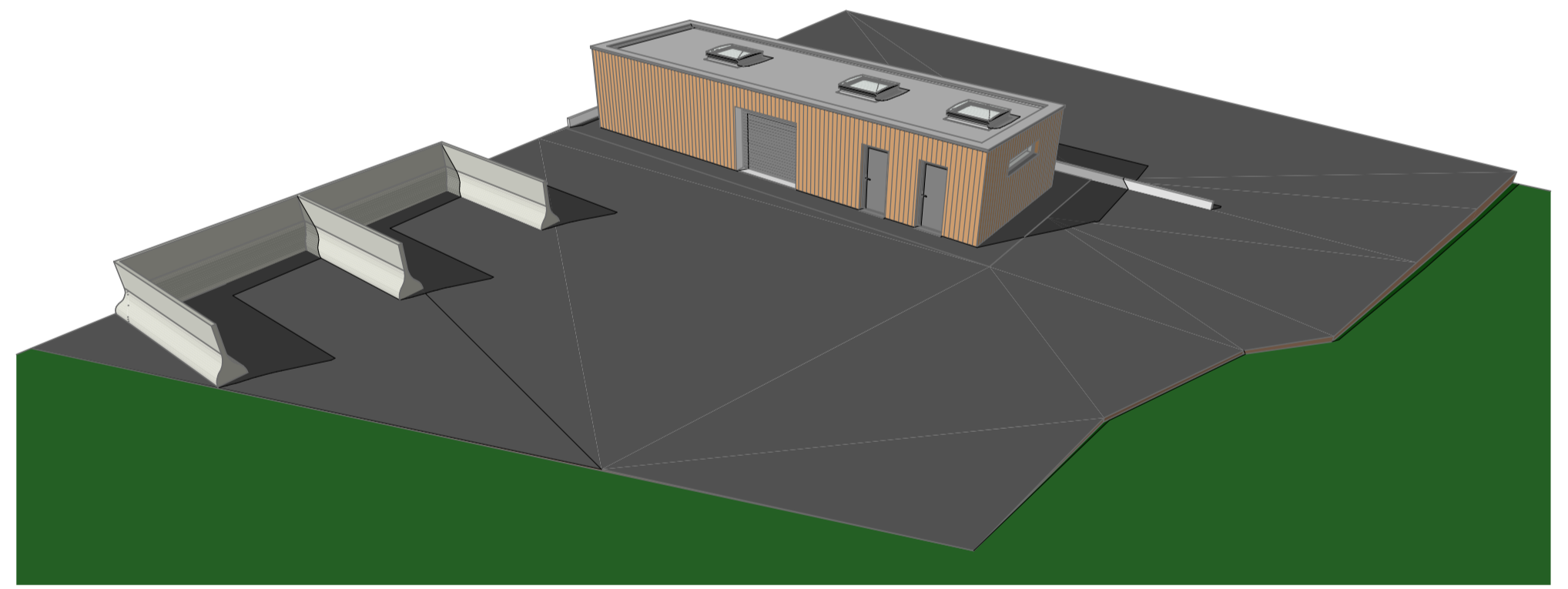
East Elevation 1:100



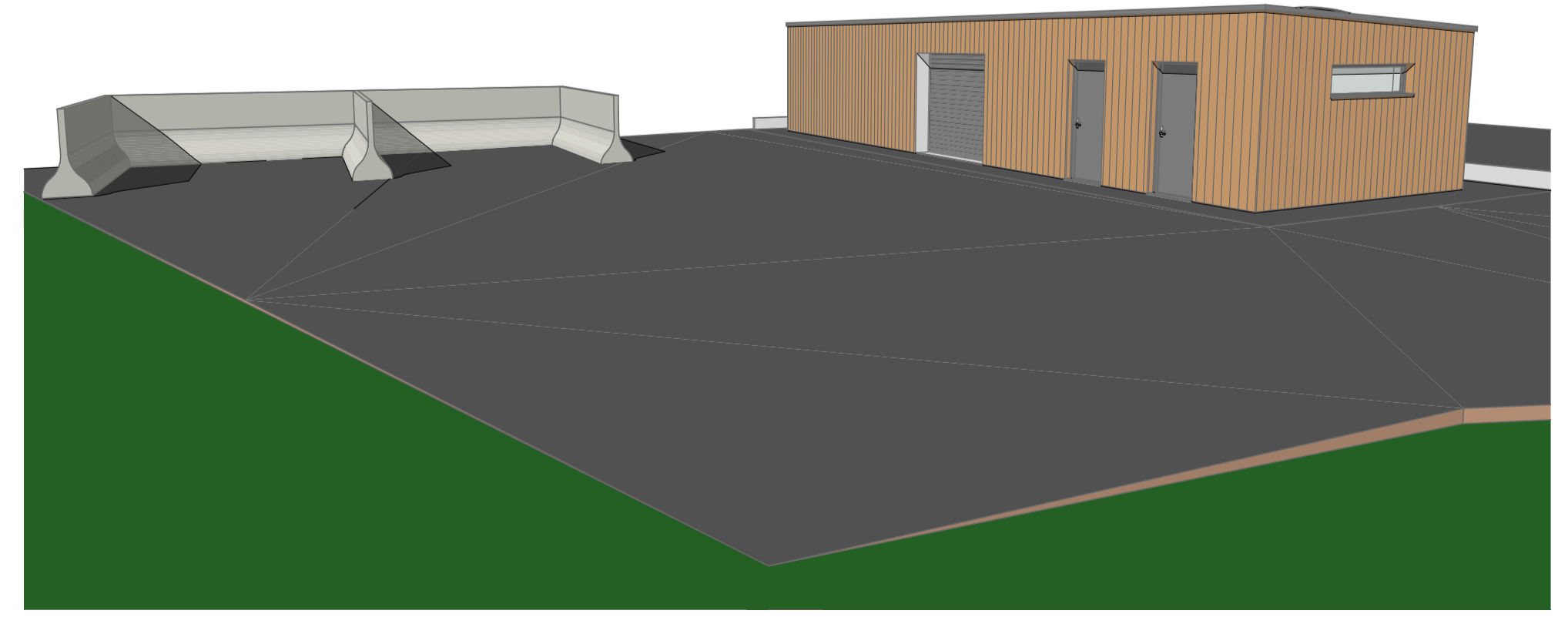
North Elevation 1:100



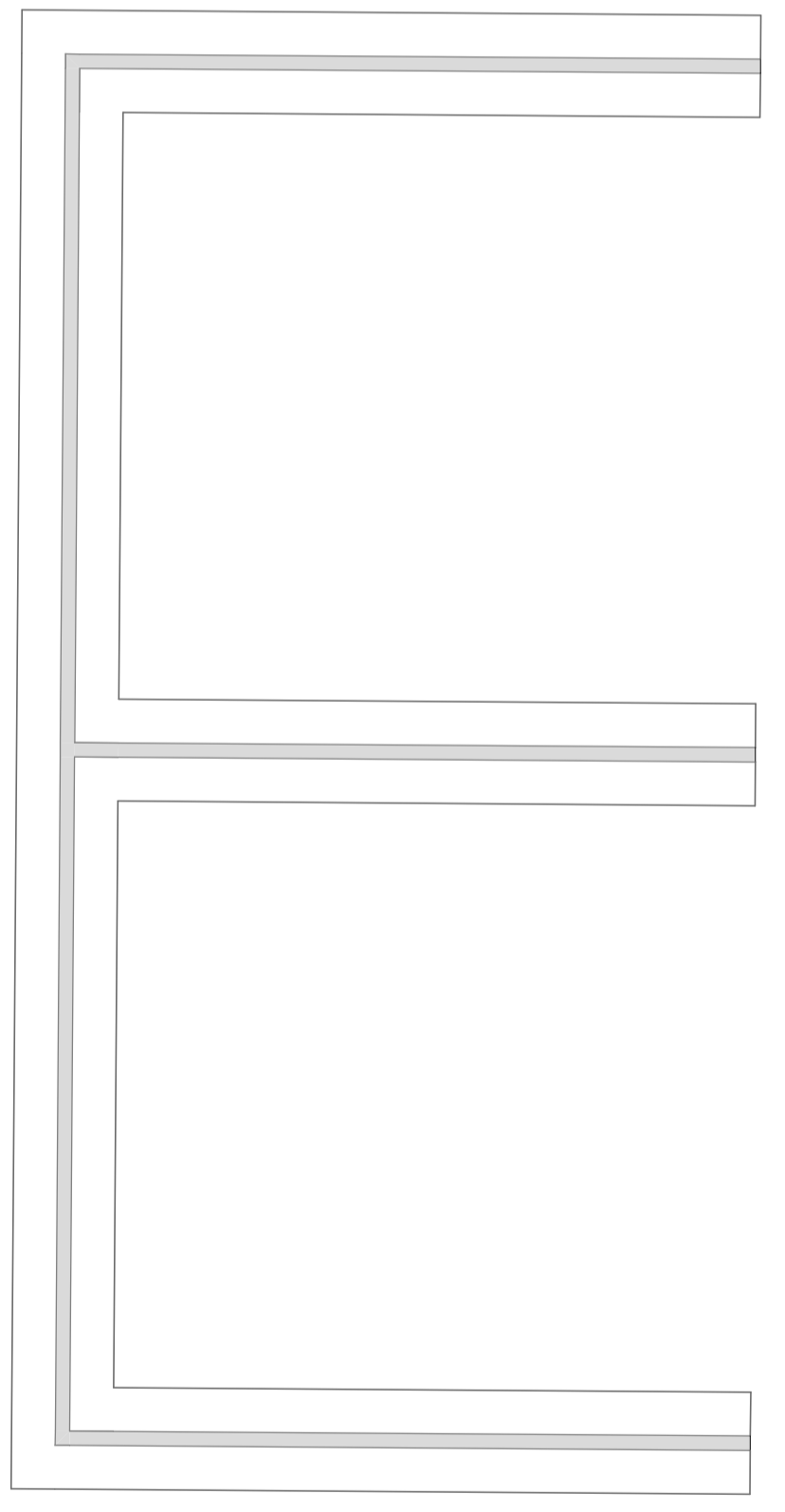
West Elevation 1:100



3D-01 Perspective



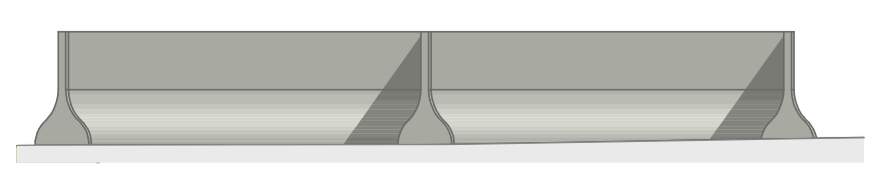
3D-02 Perspective



Ground Floor 1:50



East Elevation 1:100



North Elevation 1:100



West Elevation 1:100



South Elevation 1:100

REV	DATE	NATURE OF REVISION
REVISIONS		

CT | CUNNINGHAM TAYLOR
 CHARTERED SURVEYORS

CLIENT
 NORTH DEVON CREMATORIUM
 PROJECT
 NORTH DEVON CREMATORIUM
 DRAWING TITLE
 PROPOSED PLAN ELEVATION AND PERSPECTIVES

ORIGINATOR CJ	APPROVED BY CJ
CHECKED BY SM	PAPER SIZE A1

SCALE
 AS SHOWN

DRAWING NUMBER MJ-166-02	REVISION
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Agenda Item 7



North Devon Crematorium Joint Committee

Report Date: 5th August 2022

Topic: Crematorium Performance Monitoring Qtr 1 2022/2023

Report by: Treasurer

1. INTRODUCTION

1.1. This report presents the financial performance information for April to June 2022/23.

2. RECOMMENDATIONS

2.1. It is recommended that the performance for April to June 2022/2023 be noted.

3. REASONS FOR RECOMMENDATIONS

3.1. To inform Members of the financial performance for April to June 2022/2023.

4. REPORT

4.1. A summary of the revenue expenditure and income for the period April to June is shown below together with the original and profiled budgets. Also shown is the projected outturn and projected outturn variance.

	Original Budget 2022/23	Profiled Budget (Apr-Jun)	Actual Apr-Jun	Variance (Under) / over	Projected Outturn	Projected Outturn Variance
	£	£	£	£	£	£
Premises	188,370	47,093	55,883	8,790	253,096	64,726
Transport	750	188	42	(146)	166	(584)
Supplies and Services	215,500	53,875	46,787	(7,088)	217,298	1,798
Support & Employees	332,130	83,033	74,966	(8,067)	328,568	(3,562)
Total Expenditure	736,750	184,189	177,678	(6,511)	799,128	62,378
Fees & Charges	1,163,150	290,788	326,021	35,233	1,198,384	35,234
Sales	85,680	21,420	18,174	(3,246)	82,434	(3,246)
Interest	650	163	127	(36)	510	(140)
CAMEO*	3,500	875	0	(875)	3,500	0
Miscellaneous	0	0	0	0	0	0
Total Income	1,252,980	313,246	344,322	31,076	1,284,828	31,848
Cont Equip Replace Res	100,000	25,000	25,000	0	100,000	0
Distribution NDC	249,740	62,435	62,435	0	249,740	0
Distribution TDC	166,490	41,622	41,622	0	166,490	0
Surplus/(Deficit)	0	0	37,587	37,587	(30,530)	(30,530)

*Crematoria Abatement of Mercury Emissions Organisation

- 4.2. Qtr 1 is showing expenditure £6,511 under the profiled budget and income is £31,076 higher than profiled budget giving a total net variance of £37,587 surplus. The projections for the year are predicting expenditure £62,378 over budget and income £31,848 higher than budget producing a net variance of £30,530 deficit.
- 4.3. **Premises** – Spend in Qtr 1 and projected full year are both higher than budget and this is due to the increase utility costs, which was reported at the previous Joint Committee meeting. This is predominantly gas but also electricity costs. We have signed up to a new gas contract which has reduced the ongoing costs but they are still significantly over budget.
- 4.4. **Supplies and Services** – The underspend for Qtr 1 relates to various underspends and the timings of paying some annual invoices.
- 4.5. **Central Support/ Employees** – The underspend relates to a member of staff reducing to part time and the timing of filling a vacancy. The full year underspend will be reduced by the use of agency to cover the part time officer during the summer months.
- 4.6. **Income** – Fees and charges are showing increased income, due to the higher number of services in Qtr 1. Memorial sales is lower than the budget.
- 4.7. The receipt from CAMEO has not yet been received for 2022/23 but it is anticipated that the budgeted £3,500 will be received.
- 4.8. If the projected outturn does materialise there will be a deficit of £30,530. Whilst closing the accounts for 2021/22 £42,461 was placed into a Budget Management Reserve which will be available to fund the deficit.
- 4.9. It was mentioned at the last Joint Committee meeting that we may need to increase the cremation fee mid year to mitigate the increase in the fuel prices. As mentioned above we don't feel we need to at this stage. But if energy prices remain at the current levels the fee will need to increase for 2023/24 budget.

5. RESOURCE IMPLICATIONS

- 5.1. Reserves & Balances. The current amounts held by the Joint Crematorium Committee and projected balances are:

	Capital Funding Reserve	Equipment Replacement Reserve	Budget Management Reserve	General Reserve
	£	£	£	£
Opening Balance 1 st April 22	384,267	595,480	42,461	100,000
Contribution in year	0	100,000	0	0
2022/23 Revenue Deficit	0	0	(30,530)	0
Closing Balance 31st March 23	384,267	695,480	11,931	100,000

5.2. The Capital Funding Reserve was set up to accumulate funds for capital projects at the Crematorium. The balance will be available for Phase B (Garage/Memorial Hall).

The Equipment Replacement Reserve was set up to build up funds to replace the cremators and filtration equipment at the end of their useful life, and also to provide the funding for hearth replacements and cremator re-lining when required. It is anticipated that there will be sufficient funds available when required but this will be continually monitored.

The Budget Management Reserve was created last year and the funds will be available to help mitigate some of the increased utility costs in 2022/23.

The Working Balance has been maintained at £100,000, which is the level recommended taking into account of the financial risks associated with operating the Crematorium.

6. EQUALITIES ASSESSMENT

6.1. There are no equality implications anticipated as a result of this report. An Equality Impact Assessment has been completed

7. ENVIRONMENTAL ASSESSMENT

7.1. There are not any environmental implications as a result of this report, as the purpose of this report is to update members of the financial activity of the North Devon Crematorium Joint Committee for the 2022/2023 financial year.

8. CONSTITUTIONAL CONTEXT

8.1. The North Devon Council and Torrige District Council Joint Crematorium Committee Agreement.

9. STATEMENT OF CONFIDENTIALITY

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.



10. BACKGROUND PAPERS

None.



11. CORPORATE PRIORITIES

The North Devon Council and Torrige District Council Corporate Priorities have been considered in the drafting of the report.

12. STATEMENT OF INTERNAL ADVICE

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers: Author Mark Knight Crematorium Accountant; Date 25th July 2022