

**Mr S Hearse**  
**Chief Executive**  
**Torrige District Council**  
Riverbank House  
Bideford  
Devon  
EX39 2QG



Tel : Bideford (01237) 428700

Date: 21 October 2022

## FULL COUNCIL MEETING

<b>On:</b>	Monday 31 October 2022	<b>At:</b>	6.30 pm
<b>Venue:</b>	Caddstown Business Support Centre, Clovelly Road, Bideford - Bideford		

From the 7 May 2021, the law requires all councils to hold formal meetings in person. The Council is also required to follow Government guidance and ensure that all venues used are Covid secure and that all appropriate measures are put in place. Members of the public will be able to attend the meeting in person if they are registered to speak under public participation. Any members of the public who want to view the meeting will be able to watch through the Councils YouTube Channel <https://tinyurl.com/TorrigeYouTube>

## NOTICE OF MEETING

You are hereby summoned to the Meeting of the District Council at the aforementioned date and time

A handwritten signature in black ink, appearing to be 'S. Hearse', written over a horizontal line.

**Chief Executive**

<b>To:</b>	Councillor D Bushby (Chair) Councillor P Christie (Vice-Chair) Councillors: R Boughton, D Brenton, C Bright, M Brown, R Clarke, C Cottle-Hunkin, R Craigie, A Dart, L Ford, J Gubb, P Hackett, P Hames, S Harding, C Hawkins, K Hepple, R Hicks, C Hodson, D Hurley, J Hutchings, T Inch, K James, D Jones, S Langford, N Laws, C Leather, R Lock, J Manley, D McGeough, J McKenzie, S Newton, P Pennington, P Watson, R Wiseman and C Woodhouse
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**Members are requested to turn off their mobile phones for the duration of the meeting**

## AGENDA

### PART I - (OPEN SESSION)

1.	<b>Apologies For Absence</b> To receive apologies for absence from the meeting
2.	<b>Council Minutes</b> (Pages 4 - 12) Confirmation of the Minutes of the Meeting of the Council held on 5 <sup>th</sup> September 2022
3.	<b>Action List</b> (Pages 13 - 15)
4.	<b>Public Contributions</b> 15 minute period for public contributions. The deadline for registering to speak is by 2pm Thursday 27 <sup>th</sup> October 2022. To register please email <a href="mailto:dem.services@torridge.gov.uk">dem.services@torridge.gov.uk</a>
5.	<b>Declarations of interest</b> Members with interests to declare should refer to the Agenda item and describe the nature of their interest when the item is being discussed.
6.	<b>Agreement of Agenda Items Part I and II</b>
7.	<b>To consider correspondence or other business especially brought forward by the direction of the Chair</b>
8.	<b>To answer questions submitted under Procedural Rule A9</b>
9.	<b>Petitions</b> To receive petition
10.	<b>Parkham Neighbourhood Plan Area Designation</b> (Pages 16 - 22) To receive the report of the Senior Planning Policy Officer.
11.	<b>Rural Prosperity Fund Submission for Torridge</b> (Pages 23 - 30) To receive the report of the Head of Communities & Place.
12.	<b>Inquorate Parish Councils and Temporary Appointment to Parish Council</b> (Pages 31 - 35) To receive the report of the Head of Legal & Governance.
13.	<b>Schedule of Committee meetings 2023/2024</b> (Pages 36 - 38) To receive the report of the Chief Executive.
14.	<b>Active Travel</b> To receive a verbal update from Councillor Hames.

15.	<b>Notices of Motion</b>
(a)	<p><b>Written Notice of Motion from Councillor Brenton</b></p> <p>That TDC acquire a number of thermal imaging leak detection cameras to lend out to residence in order that households can take remedial action to improve the insulation etc. of their residences.</p> <p>Cllr D Brenton 20 October 22</p>
16.	<p><b>Housing Provision - Council Land Review</b></p> <p>To receive an update from the Leader and the Chief Executive.</p>
17.	<p><b>Exclusion of Public</b></p> <p>The Chair to move:</p> <p>“That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act 1972”</p>
18.	<p><b>PART II - (CLOSED SESSION)</b></p> <p>Items which may be taken in the absence of the public and press on the grounds that exempt information may be disclosed.</p>
19.	<p><b>Housing Provision - Council Land Review (Pages 39 - 182)</b></p> <p>To receive the report of the Leader &amp; Chief Executive.</p>
20.	<p><b>Leisure Management Update (Pages 183 - 186)</b></p> <p>To receive the report of Leader.</p>
	Meeting Organiser: Democratic Services