

Mr S Hearse
Chief Executive
Torrige District Council
Riverbank House
Bideford
Devon
EX39 2QG



Tel : Bideford (01237) 428700

MEETING OF AUDIT & GOVERNANCE COMMITTEE

| | | | |
|---------------|---|------------|---------|
| On: | Tuesday 17 January 2023 | At: | 2.00 pm |
| Venue: | Town Hall - Bridge Street, Bideford, EX39 2HS | | |

Temporary measures during the Coronavirus Pandemic:

Members of the public attending meetings or taking part in the public forum are advised that all Audit & Governance meetings taking place during the Covid-19 Pandemic will be filmed for live or subsequent broadcast via the YouTube channel - <https://tinyurl.com/TorrigeYouTube>

NOTICE OF MEETING

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| To: | Councillor P Hackett (Chair) Councillor R Craigie (Vice-Chair) Councillors: D Bushby, K Hepple, C Hodson and R Lock Non elected Members: Vacancy |
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA

PART I - (OPEN SESSION)

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| 1. | Apologies For Absence To receive apologies for absence for the meeting. |
| 2. | Minutes of the meeting held on 25 October 2022 (Pages 3 - 8) Confirmation of Minutes of the Meeting held on 25 October 2022. |
| 3. | Action List No outstanding actions. |
| 4. | Declaration of Interests Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered. |

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| 5. | Agreement of Agenda Items Part I and II The Agenda as circulated be agreed. |
| 6. | Urgent Matters Brought Forward with the Permission of the Chair |
| 7. | Audit Reports Issued (Pages 9 - 14) To receive report from the Devon Audit Partnership. |
| 8. | Counter Fraud and Resilience Assessment Report (Pages 15 - 24) To receive a report from the Devon Audit Partnership. |
| 9. | Audit Process Report and Sector Update (Pages 25 - 38) To receive a report from Grant Thornton. |
| 10. | Revision to Financial Procedures (Pages 39 - 42) To receive a report from the Section 151 Officer. |
| 11. | Forward Plan (Page 43) To review the Forward Plan. |
| 12. | Exclusion of the Public The Chair to move: That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information by virtue of paragraph 3 of Part I and paragraph 10 of Part 2 of Schedule 12A of the Local Government Act 1972. |
| 13. | PART II (CLOSED SESSION) |
| 14. | Housing Options Audit Report To receive an update from the Head of Legal & Governance (and Monitoring Officer). |
| | Meeting Organiser: Democratic Services |