

Mr S Hearse
Chief Executive
Torrige District Council
Riverbank House
Bideford
Devon
EX39 2QG



Tel : Bideford (01237) 428700

MEETING OF AUDIT & GOVERNANCE COMMITTEE

On:	Tuesday 25 October 2022	At:	2.00 pm
Venue:	Town Hall - Bridge Street, Bideford, EX39 2HS		

Temporary measures during the Coronavirus Pandemic:

Members of the public attending meetings or taking part in the public forum are advised that all Audit & Governance meetings taking place during the Covid-19 Pandemic will be filmed for live or subsequent broadcast via the YouTube channel - <https://tinyurl.com/TorrigeYouTube>

NOTICE OF MEETING

To:	Councillor P Hackett (Chair) Councillor R Craigie (Vice-Chair) Councillors: D Bushby, K Hepple, C Hodson and R Lock Non elected Members: Vacancy
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA

PART I - (OPEN SESSION)

1.	Apologies For Absence To receive apologies for absence for the meeting.
2.	Minutes (Pages 3 - 7) Confirmation of Minutes of the Meeting held on Tuesday 19 July 2022.
3.	Action List (Page 8) To review the action list.

4.	Declaration of Interests Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
5.	Agreement of Agenda Items Part I and II
6.	Urgent Matters Brought Forward with the Permission of the Chair
7.	Audit Reports Issued (Pages 9 - 13) To receive a report from the Devon Audit Partnership Manager.
8.	Internal Audit - Charter and Strategy (Pages 14 - 33) To receive a report from the Devon Audit Partnership Manager.
9.	Annual Report (Pages 34 - 66) To receive a report from Grant Thornton.
10.	2021/22 Audit Findings Report (Pages 67 - 106) To receive a report from Grant Thornton.
11.	Letter of Representation (Pages 107 - 110) To receive a report from the Section 151 Officer.
12.	Update on PSSA Appointment Process for External Audit of Accounts from 2023/24 (Pages 111 - 113) To receive a report from the Section 151 Officer.
13.	Forward Plan (Page 114) To review the forward plan.
14.	Exclusion of the Public The Chair to move: That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information by virtue of paragraph 3 of Part I and paragraph 10 of Part 2 of Schedule 12A of the Local Government Act 1972.
15.	PART II (CLOSED SESSION)
16.	Presentation - Update of Corporate Risk Register To receive an update from the Section 151 Officer.
	Meeting Organiser: Democratic Services