

**Mr S Hearse**  
**Chief Executive**  
**Torrige District Council**  
Riverbank House  
Bideford  
Devon  
EX39 2QG



Tel : Bideford (01237) 428700

Date: 4 December 2023  
Quorum: 6

## MEETING OF INTERNAL OVERVIEW & SCRUTINY COMMITTEE

<b>On:</b>	Tuesday 12 December 2023	<b>At:</b>	10.00 am
<b>Venue:</b>	Town Hall - Bridge Street, Bideford, EX39 2HS		

### NOTICE OF MEETING

The meeting will be able to watch through the Councils YouTube Channel  
<https://tinyurl.com/TorrigeYouTube>

<b>To:</b>	Councillor S Newton (Chair) Councillor J Craigie (Vice-Chair) Councillors: C Bright, C Cottle-Hunkin, T Elliott, C Hodson, S Inch and W Lo-Vel  Non elected Members: Mr S Dengate and Mr I Harper
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**Members are requested to turn off their mobile phones for the duration of the meeting**

## AGENDA

### PART I - (OPEN SESSION)

1.	<b>Apologies For Absence</b>
2.	<b>Minutes</b> (Pages 3 - 5) Confirmation of the minutes held on 7 <sup>th</sup> November 2023
3.	<b>Action List</b> (Pages 6 - 7)
4.	<b>Public Contributions</b> A 15-minute period for public contributions. (The deadline for registering to speak is by 2pm Friday 8 <sup>th</sup> December. To register please email <a href="mailto:dem.services@torridge.gov.uk">dem.services@torridge.gov.uk</a> ).

5.	<b>Declaration of Interests</b> Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
6.	<b>Urgent Matters Brought Forward with the Permission of the Chair</b>
7.	<b>Agreement of Agenda Items Part I And II</b>
8.	<b>Environmental Enforcement Service</b> To receive an update from the Public Health & Community Safety Manager
9.	<b>Planning Enforcement Service</b> (Pages 8 - 15) To receive the report of the Planning Manager
10.	<b>Affordable Housing Delivery</b> (Pages 16 - 24) To receive the report of the Planning Manager
11.	<b>Strategic Asset Management Plan</b> To receive a verbal update from the Estates Manager
12.	<b>Social Value Policy</b> (Pages 25 - 31) To receive the draft Social Value Policy from the Task & Finish Group
13.	<b>Consideration of the Forward Plan</b> (Page 32) To review the Forward Plan.
14.	<b>Exclusion of the Public</b> The Chairman to move:-  That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.
	Meeting Organiser: Kirsty Brown Dem Services 01237 428768
	<b>Centre for Public Scrutiny – website</b> <a href="http://www.cfps.org.uk/">http://www.cfps.org.uk/</a>