

**Mr S Hearse**  
**Chief Executive**  
**Torrige District Council**  
Riverbank House  
Bideford  
Devon  
EX39 2QG



Tel : Bideford (01237) 428700

Date: 9 June 2023

## FULL COUNCIL MEETING

<b>On:</b>	Monday 19 June 2023	<b>At:</b>	6.30 pm
<b>Venue:</b>	Caddsdwn Business Support Centre - Caddsdwn Bideford EX39 3BE		

The meeting will be able to watch through the Councils YouTube Channel

<https://tinyurl.com/TorrigeYouTube>

## NOTICE OF MEETING

You are hereby summoned to the Meeting of the District Council at the aforementioned date and time

A handwritten signature in black ink, appearing to be "S. Hearse", written over a horizontal line.

**Chief Executive**

<b>To:</b>	Councillor D Bushby (Chair) Councillor P Christie (Vice-Chair) Councillors: S Andrews, L Bach, A Brenton, D Brenton, C Bright, L Bright, C Cottle-Hunkin, J Craigie, A Dart, T Elliott, L Ford, S Gibson, J Gubb, P Hackett, P Hames, S Harding, C Hawkins, K Hepple, R Hicks, C Hodson, S Inch, K James, T Johns, C Leather, W Lo-Vel, R Lock, S Newton, P Pennington, L Piper, P Shepherd, D Smith, H Thomas, C Wheatley and J Whittaker
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**Members are requested to turn off their mobile phones for the duration of the meeting**

## AGENDA

### PART I - (OPEN SESSION)

1.	<b>Apologies For Absence</b> To receive apologies for absence from the meeting
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2.	<p><b>Council Minutes</b> (Pages 5 - 23)</p> <p>Confirmation of the Minutes of the Meeting of the Council held on 20 February and the AGM held on 22 May 2023.</p>
3.	<p><b>Public Contributions</b></p> <p>15 minute period for public contributions. The deadline for registering to speak is by 2pm Thursday 15 June 2023. To register please email <a href="mailto:dem.services@torridge.gov.uk">dem.services@torridge.gov.uk</a></p>
4.	<p><b>Declarations of interest</b></p> <p>Members with interests to declare should refer to the Agenda item and describe the nature of their interest when the item is being discussed.</p>
5.	<p><b>Agreement of Agenda Items Part I and II</b></p>
6.	<p><b>To consider correspondence or other business especially brought forward by the direction of the Chair</b></p>
7.	<p><b>Update from the Police</b></p> <p>To receive a update from Supt. Toby Davies</p>
8.	<p><b>Lead Members</b> (Pages 24 - 28)</p> <p>To receive the report of the Chief Executive.</p>
9.	<p><b>Appointment of Members to Active Torridge Board</b> (Pages 29 - 30)</p> <p>To receive the report of the Chief Executive.</p>
10.	<p><b>Appointment of Members to Working Groups</b> (Pages 31 - 38)</p> <p>To receive the report of the Chief Executive.</p>
11.	<p><b>Call in from Internal Overview &amp; Scrutiny re The Plough</b> (Pages 39 - 47)</p> <p>To receive the report of the Head of Communities &amp; Place</p>
12.	<p><b>Purchasing Energy via Framework Agreement</b> (Pages 48 - 57)</p> <p>To receive the report of the Finance Manager</p>
13.	<p><b>Financial Procedures - approval of recommendations from Audit &amp; Governance</b> (Pages 58 - 61)</p> <p>To receive the report of the Finance Manager</p>
14.	<p><b>Housing Benefit &amp; Council Tax Support - War Pension &amp; Armed Forces Compensation Schemes</b> (Pages 62 - 69)</p> <p>To receive the report of the Finance Manager (S151 Officer)</p>

15.	<b>To answer questions submitted under Procedural Rule A9</b>
16.	<b>Petitions</b> To receive petitions (if any)
17.	<b>Notices of Motion</b>
(a)	<p><b>Written Notice of Motion from Councillor Brenton</b></p> <p>That TDC set up a Working Group to evaluate and monitor the pollution and water quality of the river Torridge plus tributaries and coastal waters.</p> <p>The Group will have the remit to invite outside bodies who have an interest in the water environment to contribute.</p> <p>Each TDC political group would have a representative and report findings to Overview &amp; Scrutiny External for further action.</p> <p>Cllr D Brenton 7<sup>th</sup> June 2023</p>
(b)	<p><b>Written Notice of Motion from Councillor Wheatley</b></p> <p>We are proposing a notice of motion regarding the potential mobile library service closure to be replaced with a voluntary scheme with no detail from Devon County Council. During our election campaign both Cllr Cottle-Hunkin and myself were approached by many people in the local community who were concerned about mobile library closures and what is to replace it? Mobile libraries have not been promoted well in recent years and many elderly and infirm people, as well as young families, rely on the service often in locations with limited access to transport. Certainly, more detailed information about the voluntary scheme needs to be forthcoming and we propose the council writes a letter to Devon County Council highlighting these concerns and asks for more details on the potential closures and future services that would replace it.</p> <p>Cllr Wheatley 9<sup>th</sup> June 2023</p>
18.	<p><b>Exclusion of Public</b></p> <p>The Chair to move:</p> <p>“That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act 1972”</p>
19.	<p><b>PART II - (CLOSED SESSION)</b></p> <p>Items which may be taken in the absence of the public and press on the grounds that exempt information may be disclosed.</p>
	Meeting Organiser: Democratic Services