



Mr S Hearse
Chief Executive
Torrige District Council
Riverbank House
Bideford
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EX39 2QG

Tel : Bideford (01237) 428700

Date: 10 May 2024
Quorum 18

**TO: THE CHAIR AND COUNCILLORS OF THE TORRIDGE DISTRICT
COUNCIL**

ANNUAL MEETING OF THE COUNCIL

**CADDSDOWN BUSINESS SUPPORT CENTRE - CADDSDOWN
BIDEFORD EX39 3BE**

Monday 20 May 2024 at 6.30 pm

NOTICE OF MEETING

You are hereby summoned to the Meeting of the District Council at the
aforementioned date and time

A handwritten signature in black ink, appearing to be 'S. Hearse', written over a horizontal line.

Chief Executive

A G E N D A

1.	APOLOGIES To receive apologies for absence from the meeting
2.	ELECTION OF CHAIR OF THE COUNCIL
3.	ELECTION OF VICE CHAIR OF THE COUNCIL
4.	PUBLIC CONTRIBUTIONS 15 minute period for public contributions. (The deadline for registering to speak is by 2pm Thursday 16 May 2024. To register please email dem.services@torridge.gov.uk).

5.	TO CONSIDER CORRESPONDENCE OR OTHER BUSINESS ESPECIALLY BROUGHT FORWARD BY THE DIRECTION OF THE CHAIR
6.	ELECTION OF THE LEADER OF THE COUNCIL
7.	ELECTION OF DEPUTY LEADER OF THE COUNCIL
8.	SIZE OF COMMITTEES AND TERMS OF REFERENCE (PAGES 4 - 26) To receive the report of the Head of Legal & Governance (Monitoring Officer)
9.	ALLOCATION OF SEATS TO POLITICAL GROUPS (PAGES 27 - 28) To receive the report of the Head of Legal & Governance (Monitoring Officer)
10.	MEMBERSHIP OF COMMITTEES (PAGES 29 - 32) To receive the report of the Head of Legal & Governance (Monitoring Officer)
11.	ELECTION OF CHAIRS AND VICE CHAIRS Community and Resources Committee Audit and Governance Committee Plans Committee Licensing Committee Internal Overview and Scrutiny Committee External Overview and Scrutiny Committee Standards Committee
12.	SCHEME OF DELEGATION (PAGES 33 - 62) To receive the report of the Head of Legal & Governance (Monitoring Officer)
13.	SUBSTITUTION SCHEME (PAGES 63 - 65) To receive the report of the Head of Legal & Governance (Monitoring Officer)
14.	MEMBERSHIP OF OUTSIDE BODIES (PAGES 66 - 69) To receive the report of the Head of Legal & Governance (Monitoring Officer)
15.	LEAD MEMBERS (PAGES 70 - 73) To receive the report of the Chief Executive.
16.	APPOINTMENT OF MEMBERS TO ACTIVE TORRIDGE BOARD (PAGES 74 - 76) To receive the report of the Chief Executive

17.	APPOINTMENT OF MEMBERS TO WORKING GROUPS (PAGES 77 - 87) To receive the report of the Chief Executive.
18.	TO ANSWER QUESTIONS SUBMITTED UNDER PROCEDURAL RULE A9
19.	PETITIONS To receive Petitions (if any)
20.	NOTICES OF MOTION
(a)	<p>WRITTEN NOTICE OF MOTION FROM COUNCILLOR H THOMAS</p> <p>This council believes its members are elected to represent and serve all residents of Torridge.</p> <p>Councillors should, therefore, take a lead role in any decision that may affect the livelihood and welfare of Torridge residents and take ownership of these decisions rather than simply following a single path laid down by officers.</p> <p>Based on this principle, full council should be given a report containing a minimum of three options for the future location(s) of Operational Services. This report should include details of the estimated costs, advantages and disadvantages of each option.</p> <p>Discussion of which option to choose should be held in public session at full council, with a choice of recommendations based on these options. A recorded vote should be taken on any motion.</p> <p>This principle should also be applied to all future projects developed by TDC that involve £2 million or more of council funds and/or involve building on council-owned land, the sale of council assets or major alterations to any council property.</p>
21.	<p>EXCLUSION OF PUBLIC</p> <p>The Chair to move:</p> <p>“That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act 1972”</p>
22.	<p>PART II - (CLOSED SESSION)</p> <p>Items which may be taken in the absence of the public and press on the grounds that exempt information may be disclosed.</p>
	Meeting Organiser: Democratic Services Tel. 01237 428703