

**Mr S Hearse**  
Chief Executive  
**Torrige District Council**  
Riverbank House  
Bideford  
Devon  
EX39 2QG



Tel : Bideford (01237) 428700

Date: 25 March 2024  
Quorum: 4

## MEETING OF AUDIT & GOVERNANCE COMMITTEE

<b>On:</b>	Tuesday 2 April 2024	<b>At:</b>	2.00 pm
<b>Venue:</b>	Town Hall - Bridge Street, Bideford, EX39 2HS		

The meeting will be filmed for live or subsequent broadcast via the YouTube channel -  
<https://tinyurl.com/TorrigeYouTube>

### NOTICE OF MEETING

<b>To:</b>	Councillor P Hackett (Chair) Councillor J Gubb (Vice-Chair) Councillors: D Brenton, L Bright, L Ford and S Gibson  Non elected Members: Vacancy
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**Members are requested to turn off their mobile phones for the duration of the meeting**

## AGENDA PART I - (OPEN SESSION)

1.	<b>Apologies For Absence</b> To receive apologies for absence for the meeting.
2.	<b>Minutes</b> (Pages 3 - 5) Confirmation of Minutes of the Meeting held on
3.	<b>Action List</b> (Page 6) To review the action list.

4.	<b>Declaration of Interests</b> Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.
5.	<b>Agreement of Agenda Items Part I and II</b>
6.	<b>Urgent Matters Brought Forward with the Permission of the Chair</b>
7.	<b>External Audit Plan (Pages 7 - 21)</b> To receive a report from the External Auditors, Bishop Fleming.
8.	<b>Internal Audit Plan (Pages 22 - 34)</b> To receive a report from the Devon Audit Partnership Manager.
9.	<b>Internal Audit Update (Pages 35 - 44)</b> To receive a report from the Devon Audit Partnership Manager.
10.	<b>Annual Fraud Resilience Report (Pages 45 - 54)</b> To receive a report from the Devon Audit Partnership Manager.
11.	<b>The Annual Governance Statement (Pages 55 - 70)</b> To receive a report from the Section 151 Officer.
12.	<b>Non Compliance with Procedure Rules and Waivers (Pages 71 - 79)</b> To receive a report from the Section 151 Officer.
13.	<b>Forward Plan (Page 80)</b> To review the forward plan.
14.	<b>Exclusion of the Public</b> The Chair to move:  That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information by virtue of paragraph 3 of Part I and paragraph 10 of Part 2 of Schedule 12A of the Local Government Act 1972.
15.	<b>PART II (CLOSED SESSION)</b>
16.	<b>Risk Register Update (Pages 81 - 85)</b> To receive a report from the Section 151 Officer.
	Meeting Organiser: Democratic Services