

Mr S Hearse
Chief Executive
Torrige District Council
Riverbank House
Bideford
Devon
EX39 2QG



Tel : Bideford (01237) 428700

Date: 22 September 2023
Quorum: 18

FULL COUNCIL MEETING

On:	Monday 2 October 2023	At:	6.30 pm
Venue:	Caddstown Business Support Centre - Caddstown Bideford EX39 3BE		

The meeting will be able to watch through the Councils YouTube Channel
<https://tinyurl.com/TorrigeYouTube>

NOTICE OF MEETING

You are hereby summoned to the Meeting of the District Council at the aforementioned date and time

A handwritten signature in black ink, appearing to be 'S. Hearse', written over a horizontal line.

Chief Executive

To:	Councillor D Bushby (Chair) Councillor P Christie (Vice-Chair) Councillors: S Andrews, L Bach, A Brenton, D Brenton, C Bright, L Bright, C Cottle-Hunkin, J Craigie, A Dart, T Elliott, L Ford, S Gibson, J Gubb, P Hackett, P Hames, S Harding, C Hawkins, K Hepple, R Hicks, C Hodson, S Inch, K James, T Johns, C Leather, W Lo-Vel, R Lock, S Newton, P Pennington, L Piper, P Shepherd, D Smith, H Thomas, C Wheatley and J Whittaker
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA

PART I - (OPEN SESSION)

1.	<p>Apologies For Absence</p> <p>To receive apologies for absence from the meeting</p>
2.	<p>Public Contributions</p> <p>15 minute period for public contributions. The deadline for registering to speak is by 2pm Thursday 28 September 2023. To register please email dem.services@torridge.gov.uk</p>
3.	<p>Declarations of interest</p> <p>Members with interests to declare should refer to the Agenda item and describe the nature of their interest when the item is being discussed.</p>
4.	<p>Agreement of Agenda Items Part I and II</p>
5.	<p>To consider correspondence or other business especially brought forward by the direction of the Chair</p>
6.	<p>Torridge Strategic Plan 2023-2028 (Pages 3 - 10)</p> <p>To receive the report of the Leader and Chief Executive</p>
7.	<p>Revenues & Benefits Document Imaging Process (DIPS) upgrade & conversion (Pages 11 - 30)</p> <p>To receive the report of the Head of Legal and Governance & Monitoring Officer</p>
8.	<p>PART II - (CLOSED SESSION)</p> <p>Items which may be taken in the absence of the public and press on the grounds that exempt information may be disclosed.</p>
	<p>Meeting Organiser: Democratic Services</p>