

Mr S Hearse
Chief Executive
Torrige District Council
Riverbank House
Bideford
Devon
EX39 2QG



Tel : Bideford (01237) 428700

Date: 13 January 2025
Quorum: 4

MEETING OF AUDIT & GOVERNANCE COMMITTEE

On:	Tuesday 21 January 2025	At:	2.00 pm
Venue:	Town Hall - Bridge Street, Bideford, EX39 2HS		

The meeting will be filmed for live or subsequent broadcast via the YouTube channel -
<https://tinyurl.com/TorrigeYouTube>

NOTICE OF MEETING

To:	Councillor P Hackett (Chair) Councillor D Brenton (Vice-Chair) Councillors: J Gubb, S Andrews, S Gibson and P Hames Non elected Members:
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA PART I - (OPEN SESSION)

1.	Apologies For Absence To receive apologies for absence for the meeting.
2.	Minutes (Pages 3 - 7) Confirmation of Minutes of the Meeting held on the 24 th September 2024.
3.	Action List There are no outstanding actions.

4.	<p>Declaration of Interests</p> <p>Members with interests should refer to the agenda item and describe the nature of their interest when the item is considered.</p>
5.	<p>Agreement of Agenda Items Part I and II</p>
6.	<p>Urgent Matters Brought Forward with the Permission of the Chair</p>
7.	<p>Forward Plan (Pages 8 - 9)</p> <p>To review the Forward Plan.</p>
8.	<p>Code of Governance (Pages 10 - 24)</p> <p>To receive a report from the Service Improvement Officer.</p>
9.	<p>Amendment of Contract Procedure Rules - Procurement Thresholds (Pages 25 - 72)</p> <p>To receive a report from the Procurement Officer.</p>
10.	<p>Corporate Risk (Page 73)</p> <p>To receive an update from the Finance Manager (S151 Officer).</p>
11.	<p>Internal Audit Update Report (Pages 74 - 86)</p> <p>To receive a report from Brad Hutton, Senior Assurance Manager at Devon Audit Partnership.</p>
12.	<p>Exclusion of the Public</p> <p>The Chair to move:</p> <p>That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information by virtue of paragraph 3 of Part I and paragraph 10 of Part 2 of Schedule 12A of the Local Government Act 1972.</p>
13.	<p>PART II (CLOSED SESSION)</p>
14.	<p>PART II - Corporate Risk (Pages 87 - 91)</p> <p>To receive an update from the Finance Manager (S151 Officer).</p>
	<p>Meeting Organiser: Democratic Services</p>