

Mr S Hearse
Chief Executive
Torrige District Council
Riverbank House
Bideford
Devon
EX39 2QG



Tel : Bideford (01237) 428700

Date: 28 November 2025
Quorum: 18

FULL COUNCIL MEETING

On:	Monday 8 December 2025	At:	6.30 pm
Venue:	Caddsdwn Business Support Centre - Caddsdwn Bideford EX39 3BE		

The meeting will be able to watch through the Councils YouTube Channel
<https://tinyurl.com/TorrigeYouTube>

NOTICE OF MEETING

You are hereby summoned to the Meeting of the District Council at the aforementioned date and time

Chief Executive

To:	Councillor D Bushby (Chair) Councillor D Smith (Vice-Chair) Councillors: S Andrews, L Bach, A Brenton, D Brenton, C Bright, L Bright, C Cottle-Hunkin, J Craigie, A Dart, T Elliott, S Gibson, J Gubb, P Hackett, P Hames, S Harding, C Hawkins, R Hicks, C Hodson, S Inch, K James, T Johns, N Kenneally, C Leather, W Lo-Vel, R Lock, K O'Rourke, P Pennington, L Piper, P Shepherd, T Tinsley, H Thomas, C Wheatley and J Whittaker
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Members are requested to turn off their mobile phones for the duration of the meeting

AGENDA PART I - (OPEN SESSION)

1.	Apologies For Absence To receive apologies for absence from the meeting
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2.	Council Minutes (Pages 4 - 14) Confirmation of the Minutes of the Meeting of the Council held on 3 rd November 2025.
3.	Public Contributions 15 minute period for public contributions. The deadline for registering to speak is by 2pm Thursday 4 th December 2025. To register please email dem.services@torridge.gov.uk
4.	Declarations of interest Members with interests to declare should refer to the Agenda item and describe the nature of their interest when the item is being discussed.
5.	Agreement of Agenda Items Part I and II
6.	To consider correspondence or other business especially brought forward by the direction of the Chair
7.	Presentation from Simon Friend on Brunswick Wharf
8.	Appointment of Chief Officer (Pages 15 - 17) To receive the report of the Leader of the Council & Chief Executive
9.	Mid-Year Review of Treasury Management (Pages 18 - 25) To receive the report of the Finance Manager (S151 Officer)
10.	Council Tax Base 2026/27 (Pages 26 - 29) To receive the report of the Finance Manager (S151 Officer)
11.	Local Council Tax Reduction Scheme 2025/26 (Pages 30 - 33) To receive the report of the Finance Manager (& s151 Officer)
12.	Appointment of Lead Member (Pages 34 - 38) To receive the report of the Leader of the Council
13.	Constitution Update - Harbour Board Terms of Reference (Pages 39 - 42) To receive the report of the Head of Legal & Governance (& Monitoring Officer)
14.	TTVS (Pages 43 - 52) To receive the report of the Head of Legal & Governance (& Monitoring Officer)
15.	Northern Devon Place Story (Pages 53 - 83) To receive the report of Head of Communities and Place.

16.	To answer questions submitted under Procedural Rule A9
17.	Petitions To receive petitions (if any)
18.	Notices of Motion
19.	Exclusion of Public The Chair to move: “That the public be excluded from the remainder of the meeting because of the likely disclosure of exempt information as defined in Schedule 12A of the Local Government Act 1972”
20.	PART II - (CLOSED SESSION) Items which may be taken in the absence of the public and press on the grounds that exempt information may be disclosed.
21.	HABC Land (Pages 84 - 150) To receive the report of the Leader, Deputy Leader and Lead Member for Economy and Estates.
	Meeting Organiser: Democratic Services