

NORTH DEVON CREMATORIUM JOINT COMMITTEE

7th August 2020

REPORT OF TREASURER

PERFORMANCE MONITORING QTR 1 2020/2021

1. INTRODUCTION

1.1. This report presents the financial performance information for April to June 2020/2021.

2. RECOMMENDATIONS

2.1. It is recommended that the performance for April to June 2020/2021 be noted.

3. REPORT

3.1. A summary of the Expenditure and Income for the period April to June is shown below together with the Original and Profiled Estimates. Also shown is the projected outturn and projected outturn variance.

3.2.

	Original Budget 2020/21	Profiled Budget (Apr-Jun)	Actual Apr-Jun	Variance (under)/over	Projected Outturn	Projected Outturn Variance
	£	£	£	£	£	£
Premises	285,740	71,435	75,084	3,649	286,398	658
Transport	1,000	250	161	(89)	643	(357)
Supplies & Services	188,630	47,158	74,823	27,665	201,411	12,781
Central Support/Employees	310,540	77,635	75,324	(2,311)	310,051	(489)
Total Expenditure	785,910	196,478	225,392	28,914	798,503	12,593
Fees	1,121,890	280,473	300,252	19,779	1,132,533	10,643
Sales	99,180	24,795	15,648	(9,147)	84,457	(14,723)
Interest	4,000	1,000	187	(813)	749	(3,251)
CAMEO*	4,000	1,000	0	(1,000)	4,000	0
Total Income	1,229,070	307,268	316,087	8,819	1,221,739	(7,331)
Cont to Equip Replacement Res	95,480	23,870	23,870	0	95,480	0
Distribution NDC	208,608	52,152	52,152	0	208,608	0
Distribution TDC	139,072	34,768	34,768	0	139,072	0
Surplus / (Deficit)	0	0	(20,095)	(20,095)	(19,924)	(19,924)

* Crematoria Abatement of Mercury Emissions Organisation

3.3. Qtr 1 is showing expenditure £28,914 over the profiled budget and income is £8,819 higher than the profiled budget giving a total net variance of £20,095 deficit. The projections for the year are predicting expenditure £12,593 over budget and income £7,331 lower than budget producing a net variance of £19,924 deficit.

3.4. The main budget variances are discussed below:

- 3.4.1. **Premises** – Spend in Qtr 1 is £3,649 over budget but it is expected to be virtually on budget for the full year. However, Qtr 1 does include £62k for the 2nd Cremator re-lining but these costs are offset by underspend on grounds repairs and maintenance as no work has yet been completed on the 2020/21 maintenance programme.
- 3.4.2. **Supplies & Services** – The Qtr 1 overspend of £27,665 relates, primarily, to Non Recoverable Vat and Music/Web system. The Non Recoverable Vat relates to the 2 cremator re-linings. Although the cost of one was in last year’s accounts and the other in this year, they were both paid in 2020/21 and the Vat gets accounted for when payment is made. The Music/Web system is that we pay an annual service charge in April for the year and then monthly payments. Also, during Qtr 1 we have been providing more web services which has increased the monthly charges.
- 3.4.3. **Income** – Income from cremation fees is higher than the profiled budget and full year projection. However, income from memorial sales is lower than the profiled budget and the full year projection. Interest receivable is lower due to the low interest rates.
- 3.4.4. The receipt from CAMEO has not yet been received for 2020/21 but it is anticipated that the budgeted £4,000 will be received.
- 3.4.5. If the projected outturn does materialise there will be a deficit of £19,924. This can be funded from either the Capital Funding Reserve or reducing the in year contribution to the Equipment Replacement Reserve. It is still relatively early in the year and this will be reviewed throughout the year.

3.5. Reserves and balances. The current amounts held by the joint crematorium committee and projected balances are:

	Capital Funding Reserve	Equipment Replacement Reserve	General Reserve
	£	£	£
Balance 31 st March 2020	333,246	400,000	100,000
Contribution 2020/21	0	95,480	0
Projected Balance 31st March 2021	333,246	495,480	100,000

The balance in the Capital Funding Reserve will be available for the Phase B project, demolishing the garage/memorial hall.

These reserve figures do not include the projected deficit identified in 3.2 above of £19,924.

Mark Knight
22nd July 2020