

NORTH DEVON CREMATORIUM JOINT COMMITTEE

6th November 2020

REPORT OF TREASURER

PERFORMANCE MONITORING QTR 2 2020/2021

1. INTRODUCTION

1.1. This report presents the financial performance information for April to September 2020/2021.

2. RECOMMENDATIONS

2.1. It is recommended that the performance for April to September 2020/2021 be noted.

3. REPORT

3.1. A summary of the Expenditure and Income for the period April to September is shown below together with the Original and Profiled Estimates. Also shown is the projected outturn and projected outturn variance.

3.2.

	Original Budget 2020/21	Profiled Budget (Apr-Sep)	Actual Apr-Sep	Variance (under)/over	Projected Outturn	Projected Outturn Variance
	£	£	£	£	£	£
Premises	285,740	142,870	131,111	(11,759)	286,364	624
Transport	1,000	500	258	(242)	517	(483)
Supplies & Services	188,630	94,315	114,467	20,152	203,305	14,675
Central Support/Employees	310,540	155,270	154,858	(412)	310,644	104
Total Expenditure	785,910	392,955	400,694	7,739	800,830	14,920
Fees	1,121,890	560,945	584,559	23,614	1,145,504	23,614
Sales	99,180	49,590	44,735	(4,855)	89,469	(9,711)
Interest	4,000	2,000	329	(1,671)	658	(3,342)
CAMEO*	4,000	2,000	0	(2,000)	4,000	0
Total Income	1,229,070	614,535	629,623	15,088	1,239,631	10,561
Cont to Equip Replacement Res	95,480	47,740	47,740	0	95,480	0
Distribution NDC	208,608	104,304	104,304	0	208,608	0
Distribution TDC	139,072	69,536	69,536	0	139,072	0
Surplus / (Deficit)	0	0	7,349	7,349	(4,359)	(4,359)

* Crematoria Abatement of Mercury Emissions Organisation

3.3. Qtr 2 is showing expenditure £7,739 over the profiled budget and income is £15,088 higher than the profiled budget giving a total net variance of £7,349 surplus. The projections for the year are predicting expenditure £14,920 over budget and income £10,561 higher than budget producing a net variance of £4,359 deficit.

3.4. The main budget variances are discussed below:

- 3.4.1. **Premises** – The profiled spend is £11,759 under budget but it is expected to be virtually on budget for the full year. However, the actual figures for Apr-Sep include underspend on grounds repairs and maintenance as very little work has been completed on the 2020/21 maintenance programme but this is partly offset by the costs for the 2nd Cremator re-lining.
- 3.4.2. **Supplies & Services** – The Qtr 2 overspend of £20,152 relates, primarily, to Non Recoverable Vat and Music/Web system. The Non Recoverable Vat relates to the 2 cremator re-linings. Although the cost of one was in last year's accounts and the other in this year, they were both paid in 2020/21 and the Vat gets accounted for when payment is made. The Music/Web system is that we pay an annual service charge in April for the year and then monthly payments. Also we have been providing more web services which has increased the monthly charges.
- 3.4.3. **Income** – Income from cremation fees is higher than the profiled budget and full year projection. However, income from memorial sales is lower than the profiled budget and the full year projection. Interest receivable is lower due to the low interest rates.
- 3.4.4. The receipt from CAMEO has not yet been received for 2020/21 but it is anticipated that the budgeted £4,000 will be received.
- 3.4.5. If the projected outturn does materialise there will be a deficit of £4,358. This can be funded from either the Capital Funding Reserve or reducing the in year contribution to the Equipment Replacement Reserve. This is, however, a relatively small variance and some of the assumptions and projections can vary.

3.5. Reserves and balances. The current amounts held by the joint crematorium committee and projected balances are:

	Capital Funding Reserve	Equipment Replacement Reserve	General Reserve
	£	£	£
Balance 31 st March 2020	333,246	400,000	100,000
Contribution 2020/21	0	95,480	0
Projected Balance 31st March 2021	333,246	495,480	100,000

The balance in the Capital Funding Reserve will be available for the Phase B project, demolishing the garage/memorial hall.

These reserve figures do not include the projected deficit identified in 3.2 above of £4,359.

Mark Knight
21st October 2020