

URGENCY PROCEDURE FORM

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(1) Officer/s submitting matter for urgent consideration:

Name: Sean Kearney
Date: 20/01/21

Position: Head of Communities and Place

(2) Appropriate Main Committee(s):

Committee(s): Community and Resources Committee

(3) Subject of Urgency: To approve the amended Additional Restriction Grant (ARG) Policy

(4) Reason for Urgency:

Amendments to the previous ARG policy have been made in order that the eligibility criteria is broadened to benefit more local businesses, the grant amounts are increased and application process streamlined (while remaining compliant and auditable) to ensure that as much of the fund get to it's intended audience as fast as possible. All Councils have been encouraged to distribute the funding as fast as possible by the Secretary of State.

Decision required under urgency procedure in order that the amended policy and processes can be enacted on the 221/01/21.

Policy attached.

(5) Ward Member(s) informed? NO Date:

If not informed reason why: District wide impact

(6) Officers approval:

Chief Executive / ~~Monitoring Officer~~ / Director* Signed *See attached email*

Date *20/01/21* Name (CAPITALS) *STEVE HEARSE*

If the item has a financial implication the Statutory Finance Officer must also sign this form.

Statutory Finance Officer Signed

Date..... Name (CAPITALS)

(7) Member approval:

Chair / ~~Vice Chair~~ / appropriate Committee* Signed *[Signature]*

Date 20.01.2021 Name (CAPITALS) ROBERT H HICKS

Leader / ~~Deputy Leader of the Council~~* Signed *See attached email*

Date *20/01/21* Name (CAPITALS) *CLERK KEN JAMES*

*delete as applicable

The Completed form should be kept in the appropriate folder held by the committee clerks

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URGENCY PROCEDURE:

"Urgent matters will be determined by the Chairman or Vice Chairman of the appropriate main committee and Leader or Deputy Leader of the Council, acting on officer advice. Decisions made as a matter of urgency will be reported to the next meeting of the parent Committee for information purposes. The report will include an update, including confirmation that the matter has been implemented."

Please ensure that a report is prepared for the next meeting of the parent Committee in accordance with the above procedure.

The completed form should be kept in the appropriate folder held by the Committee Clerks.

Sean Kearney

From: Steve Hearse
Sent: 20 January 2021 13:37
To: Sean Kearney; Councillor James K; ~~Steve Hearse~~
Subject: RE: ARG Policy for Tier 3 and National Lockdown 31/12/2020 - 15/02/2021

Ok with me.
Kind regards
Steve

Steve Hearse Chief Executive
Torrige District Council Riverbank House, Bideford, EX39 2QG
Phone 01237 428969
Email steve.hearse@torridge.gov.uk

torridge.gov.uk



@torridgedc

From: Sean Kearney <Sean.Kearney@torridge.gov.uk>
Sent: 20 January 2021 13:33
To: Steve Hearse <Steve.Hearse@torridge.gov.uk>; Councillor James K <Councillor.James@torridge.gov.uk>;
~~Steve Hearse~~
Subject: FW: ARG Policy for Tier 3 and National Lockdown 31/12/2020 - 15/02/2021
Importance: High

Hi All

Please see the attached Urgency report. Please let me know by return email if you are happy with the decision and this will then be reported to C&R on the 1st Feb.

Amended scheme to go live tomorrow at 10am if you are happy.

Brest regards

Sean

Sean Kearney Head of Communities & Place
Torrige District Council Riverbank House, Bideford, EX39 2QG
Phone 01237 428708
Email sean.kearney@torridge.gov.uk

torridge.gov.uk



@torridgedc

Sean Kearney

From: Councillor James K
Sent: 20 January 2021 13:50
To: Sean Kearney
Cc: Steve Hearse; ~~James K~~
Subject: Re: ARG Policy for Tier 3 and National Lockdown 31/12/2020 - 15/02/2021

Looks fine to me, fully support
Kind Regards
Ken

Sent from my iPad

On 20 Jan 2021, at 13:32, Sean Kearney <Sean.Kearney@torridge.gov.uk> wrote:

Hi All

Please see the attached Urgency report. Please let me know by return email if you are happy with the decision and this will then be reported to C&R on the 1st Feb.

Amended scheme to go live tomorrow at 10am if you are happy.

Brest regards

Sean

Sean Kearney Head of Communities & Place
Torridge District Council Riverbank House, Bideford, EX39 2QG
Phone 01237 428708
Email sean.kearney@torridge.gov.uk

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<1. Policy V7.docx>

<Amended ARG Policy Urgency Report.doc>