

# NORTH DEVON CREMATORIUM JOINT COMMITTEE

5<sup>th</sup> February 2021

## REPORT OF TREASURER

### PERFORMANCE MONITORING QTR 3 2020/2021

#### 1. INTRODUCTION

1.1. This report presents the financial performance information for April to December 2020/2021.

#### 2. RECOMMENDATIONS

2.1. It is recommended that the performance for April to December 2020/2021 be noted.

#### 3. REPORT

3.1. A summary of the Expenditure and Income for the period April to December is shown below together with the Original and Profiled Estimates. Also shown is the projected outturn and projected outturn variance.

#### 3.2.

	<b>Original Budget 2020/21</b>	<b>Profiled Budget (Apr-Dec)</b>	<b>Actual Apr-Dec</b>	<b>Variance (under)/over</b>	<b>Projected Outturn</b>	<b>Projected Outturn Variance</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Premises	285,740	214,305	223,697	9,392	293,141	7,401
Transport	1,000	750	346	(404)	461	(539)
Supplies & Services	188,630	141,473	166,744	25,271	212,967	24,337
Central Support/Employees	310,540	232,905	232,117	(788)	310,755	215
<b>Total Expenditure</b>	<b>785,910</b>	<b>589,433</b>	<b>622,904</b>	<b>33,471</b>	<b>817,324</b>	<b>31,414</b>
Fees	1,121,890	841,418	876,629	35,211	1,154,254	32,364
Sales	99,180	74,385	65,609	(8,776)	87,479	(11,701)
Interest	4,000	3,000	449	(2,551)	599	(3,401)
CAMEO*	4,000	3,000	5,544	2,544	5,544	1,544
<b>Total Income</b>	<b>1,229,070</b>	<b>921,803</b>	<b>948,231</b>	<b>26,428</b>	<b>1,247,876</b>	<b>18,806</b>
<b>Cont to Equip Replacement Res</b>	<b>95,480</b>	<b>71,610</b>	<b>71,610</b>	<b>0</b>	<b>95,480</b>	<b>0</b>
<b>Distribution NDC</b>	<b>208,608</b>	<b>156,456</b>	<b>156,456</b>	<b>0</b>	<b>208,608</b>	<b>0</b>
<b>Distribution TDC</b>	<b>139,072</b>	<b>104,304</b>	<b>104,304</b>	<b>0</b>	<b>139,072</b>	<b>0</b>
<b>Surplus / (Deficit)</b>	<b>0</b>	<b>0</b>	<b>(7,043)</b>	<b>(7,043)</b>	<b>(12,608)</b>	<b>(12,608)</b>

\* Crematoria Abatement of Mercury Emissions Organisation

3.3. Qtr 3 is showing expenditure £33,471 over the profiled budget and income is £26,428 higher than the profiled budget giving a total net variance of 7,043 deficit. The projections for the year are predicting expenditure £31,414 over budget and income £18,806 higher than budget producing a net variance of £12,608 deficit.

**3.4.** The main budget variances are discussed below:

3.4.1. **Premises** – The profiled spend is £9,392 over budget and the full year projection is £7,401 over budget. These relate to unforeseen plant maintenance costs and the cremator re-lining being carried out earlier in the year.

3.4.2. **Supplies & Services** – The Qtr 3 overspend of £25,271 and the projected year end overspend of £24,337 relates, primarily, to Non Recoverable Vat and Music/Web system. The Non Recoverable Vat relates to the 2 cremator re-linings. Although the cost of one was in last year's accounts and the other in this year, they were both paid in 2020/21 and the Vat gets accounted for when payment is made. The Music/Web system is that we pay an annual service charge in April for the year and then monthly payments. Also we have been providing more web services which has increased the monthly charges.

3.4.3. **Income** – Income from cremation fees is higher than the profiled budget and full year projection. This is due to more cremations being carried out than budgeted and the additional income from music and web services. However, income from memorial sales is lower than the profiled budget and the full year projection. Interest receivable is lower due to the low interest rates.

3.4.4. The receipt from CAMEO has now yet been received for 2020/21 at £5,544 which is higher than the budget of £4,000.

3.4.5. If the projected outturn does materialise there will be a deficit of £12,608. This can be funded from either the Capital Funding Reserve or reducing the in year contribution to the Equipment Replacement Reserve. The Joint Committee will consider how to fund the final position at its next meeting when the actual position will be known and reported.

**3.5.** Reserves and balances. The current amounts held by the joint crematorium committee and projected balances are:

	<b>Capital Funding Reserve</b>	<b>Equipment Replacement Reserve</b>	<b>General Reserve</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Balance 31 <sup>st</sup> March 2020	333,246	400,000	100,000
Contribution 2020/21	0	95,480	0
<b>Projected Balance 31<sup>st</sup> March 2021</b>	<b>333,246</b>	<b>495,480</b>	<b>100,000</b>

The balance in the Capital Funding Reserve will be available for the Phase B project, demolishing the garage/memorial hall.

These reserve figures do not include the projected deficit identified in 3.2 above of £12,608.

Mark Knight  
**20<sup>th</sup> January 2021**