

REPORT OF **Strategy, Performance & ICT Manager**

To: **Internal Scrutiny Committee**

Subject: **Review of QBR**

Date: **7 April 2021**

Reference:

PURPOSE OF REPORT:

For Members to receive the report from the Task and Finish Group on the review of the QBR

1. INTRODUCTION

Members will recall that at the meeting on the 15 December 2020 the Committee agreed to set up a Task and Finish Group to review the QBR and align to the Council’s newly adopted Strategic Plan.

2. REPORT

The Task and Finish Group consisted of:

Cllr Watson (Chair), Cllr Langford, Cllr Newton (MBE), Cllr Hames and Mr Dengate.

The Task and Finish Group was supported by Jon Walter (Strategy, Performance and ICT Manager), Chris Dobbs (Service Improvement Officer) and David Heyes (Finance Manager).

The Group met on the 14 January, 28 January, 11 February and 25 February and thoroughly reviewed all aspects of the current QBR. An example of new designed QBR is attached at Appendix A for the Committees information with working examples to demonstrate the new QBR format (for info this not finalised data).

Attached at Appendix B is a suggested yearly addendum to QBR 4 with shows the Trend Analysis for our performance measures (this is an example with not all data fully finalised).

3. IMPLICATIONS

Legal Implications

No specific legal implications

Financial Implications

Considered in the QBR

Human Resources Implications

None

Sustainability/Biodiversity Implications

None

Equality/Diversity

Not applicable



Risk Management
Not applicable

Compliance with Policies and Strategies
Not applicable

Data Protection (GDPR) Implications
No personal data contained within the QBR

Climate Change
There is a suggested climate change measure in the QBR.

4. CONCLUSIONS

The Task and Finish Group has thoroughly reviewed the existing QBR to align to the new Strategic Plan and commend this to the Committee for adoption.

5. RECOMMENDATIONS

That Members adopt the newly designed QBR (Appendix A) format and the Trend Analysis Quarter 4 addendum (Appendix B) for use from 2021/22 onwards.

