



<p>Minute 59 9 Feb 2021</p>	<p><u>Minutes – Matters Arising</u></p> <p>Minute 57 – Consideration of the Forward Plan: criteria, scoring and weighting of Capital PIDs. To circulate current Capital PIDs document.</p>	<p>Dem Services</p>	<p>Response from Major Projects &amp; Estates Manager 2/3/2021 –“PID documents for the new capital PIDs have not yet been written.”</p> <p>28 April – Mr Harper met with the Chief Executive and Finance Manager to discuss this action. The Chief Executive will update the Committee at the next meeting</p> <p>29 June – a task and finish group has been set-up to look at this in detail. Action complete</p>	<p>Ongoing</p> <p>Complete</p>
<p>Minute 61 9 Feb 2021</p>	<p><u>Public Contributions</u></p> <p>To advise when the works to the lift in Torrington Museum will be finished.</p>	<p>Dem Services</p>	<p>Response from Major Projects &amp; Estates Manager 2/3/2021: - “the parts have been ordered but start date not yet known”.</p> <p>02.07.21 – Dem Ser emailed AR for a progress update, await reply.</p> <p>14.07.21 - Reply from AR - All works are done apart from the emergency phone.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Complete</p>
<p>Minute 95 29 June 2021</p>	<p><u>Urgent Matters</u></p> <p>Write to Mary to thank her for service.</p>	<p>Jon Walter</p>	<p>02.08.21 – Letter signed by the Chair and sent</p>	<p>Complete</p>
<p>Minute 97 29 June 2021</p>	<p><u>QBR Q&amp;A</u></p> <p>Finance Manager to provide costs of the Fish Dock</p>	<p>David Heyes</p>	<p>Email sent 30<sup>th</sup> July</p>	<p>Complete</p>