

TAXI AND PRIVATE HIRE LICENSING POLICY – REVIEW 2021

PROPOSED CHANGES

Ref	Description	Officer Comments
1	<p><u>DBS Update Service</u></p> <p>All drivers will be required to sign up to the DBS update service. Minimum 6 monthly enhanced-DBS checks to be conducted via the DBS update service.</p>	Approve
2	<p><u>Notification requirements</u></p> <p>Licence holders should be required to notify the issuing authority within 48 hours of an arrest and release, charge or conviction of any sexual offence, any offence involving dishonesty or violence and any motoring offence.</p>	Consider the possibility of 2 working days to cover weekend periods
3	<p><u>Consideration and sharing of conviction information</u></p> <p>Revised convictions policy (appendix C)</p> <p>Adopt the use of the national register of taxi and private hire vehicle driver licences refusals and revocations (the register is known as “NR3”)</p>	Approve
4	<p><u>Complaints</u></p> <p>Ways to make complaint to the Licensing Authority must be displayed in all licensed vehicles.</p>	Approve – work with trade to establish how this will be done
5	<p><u>Safeguarding advice and guidance</u></p> <p>All licensing authorities should provide safeguarding advice and guidance to the trade and should require taxi and private hire vehicle drivers to undertake safeguarding training.</p>	Approve
6	<p><u>Criminality checks for vehicle proprietors</u></p> <p>Licensing authorities should require a basic disclosure from the DBS and that a check is undertaken annually for vehicle proprietors</p>	Approve
7	<p><u>In-vehicle CCTV</u></p> <p>All licensing authorities should consult to identify if there are local circumstances which indicate that the installation of CCTV in vehicles would have either a positive or an adverse effect on the safety of taxi and private hire vehicle users, including children or vulnerable adults, and taking into account potential privacy issues.</p>	No evidence provided – maintain current policy of discretionary CCTV
8	<p><u>Criminality checks for private hire vehicle operators</u></p> <p>Licensing authorities should require a basic disclosure from the DBS and that a check is undertaken annually for private hire operators.</p>	Approve

9	<u>Booking and dispatch staff</u> Licensing authorities should, as a condition of granting an operator licence, require - a register of all the staff that will take bookings or dispatch vehicles. - evidence that they have had sight of a Basic DBS check on all individuals listed on their register of booking and dispatch staff - policy on employing ex-offenders	Approve
10	<u>Record Keeping</u> Maintain revised record-keeping information	Approve
11	<u>Use of PCV drivers and vehicles</u> Requirement for informed consent of the booker.	Approve
12	<u>Use of points system</u> Points system already in place	Approve
13	<u>Review of existing licences</u> Review of the licences already issued.	Approve
14	<u>Vehicle emissions policy</u> <ul style="list-style-type: none"> • From April 2026 all vehicles licenced by TDC will be required to meet or exceed Euro 6 Emissions standards (or recognised UK equivalent). • From April 2030 all vehicles being licensed for the first time must have CO2 emissions of less than 50 g/km • All Wheelchair Accessible Vehicles will have a 2 year allowance on the emissions standards dates given in this policy. • To promote the move to electric vehicles, the Authority will provide a discount on the standard vehicle licence fee of 20% for a period of 5 years. 	Approve – Review in 12 months to establish current situation. E.g. vehicle availability, progress with infrastructure projects such as charging point provision and any new national guidance.
15	<u>Private Hire Vehicle stickers</u> Provision of new identification	Approve a review in consultation with the Private Hire Operators
16	<u>Driver Badges</u> Badges to be clearly displayed	Approve