

REPORT OF **Head of Legal & Governance (Monitoring Officer)**

To: **Annual General Meeting**

Subject: **Size of Committees and Terms of Reference**

Date: **16 May 2022**

Reference:

PURPOSE OF REPORT:

To confirm the size of Committees and their Terms of Reference

1. INTRODUCTION

It is a requirement of the Council's Constitution that Full Council approve the size of Committees and their Terms of Reference as set out In Part 3 of the Constitution each year at the Annual General Meeting

2. REPORT

The Committees current size are set out in the following table:

Committee	Number of Seats
Community & Resources Committee	12
Audit & Governance Committee	6 (plus 1 non-elected)
Overview & Scrutiny (Internal)	9 (plus up to 3 non-elected)
Overview & Scrutiny (External)	9 (plus up to 3 non-elected)
Plans Committee	9
Joint Crematorium Committee	5
Proportional Representation not required:	
Licensing Committee	10
Standards Committee	7 (plus up to 2 parish reps, 3 independent persons)
Harbour Board & Port Security	7 (plus up to 3 non-elected)
Joint Planning Policy Committee	7
Property & Major Project Working Group	4
Climate Change Working Group	4

The Committees existing Terms of Reference as set out in Part 3 of the Constitution is attached in Appendix 1.



3. IMPLICATIONS

Legal Implications

It is a requirement of the Council's Constitution that this is agreed each year

Financial Implications

None

Human Resources Implications

None

Sustainability/Biodiversity Implications

n/a

Equality/Diversity

n/a

Risk Management

n/a

Compliance with Policies and Strategies

It is a requirement of the Council's Constitution that this is agreed each year

Data Protection (GDPR) Implications

n/a

Climate Change

n/a

Ward Member and Lead Member Views

n/a

4. CONCLUSIONS

It is a requirement of the Council's Constitution that Full Council approve the size of Committees and their Terms of Reference as set out in Part 3 of the Constitution each year at the Annual General Meeting

5. RECOMMENDATIONS

Members are recommended to:

- Approve the size of Committees as stated in this report and their Terms of Reference as set out in Appendix 1.

