

## North Devon Crematorium Joint Committee

Report Date: 10<sup>th</sup> June 2022

### Topic: Crematorium Outturn 2021/2022

Report by: Treasurer

#### 1. INTRODUCTION

1.1. This report presents the Outturn figures for the financial year 2021/22.

#### 2. RECOMMENDATIONS

2.1. It is recommended that the Outturn Report 2021/2022 be noted.

2.2. It is recommended that the Reserves and Balances contained in 5.1 be approved.

#### 3. REASONS FOR RECOMMENDATIONS

3.1. To inform Members of the actual financial performance for 2021/22.

#### 4. REPORT

4.1. A summary of the revenue expenditure and income for the year is shown below together with the original budget and forecast as at 31<sup>st</sup> December. The actual for 2020/21 is also shown for information.

	2020/21 Actual	2021/22 Original Budget	2021/22 Forecast as at 31 <sup>st</sup> December	2021/22 Actual
Premises	290,177	185,370	193,038	183,384
Transport	439	1,000	239	221
Supplies and Services	222,242	224,000	188,192	182,839
Support & Employees	308,642	316,430	307,717	308,286
<b>Total Expenditure</b>	<b>821,500</b>	<b>726,800</b>	<b>689,186</b>	<b>674,730</b>
Fees & Charges	1,216,507	1,147,700	1,122,153	1,151,906
Sales	83,892	90,680	78,250	74,495
Interest	517	650	220	225
CAMEO*	5,544	4,000	4,202	4,202
Miscellaneous	1,189	0	1,727	2,593
<b>Total Income</b>	<b>1,307,649</b>	<b>1,243,030</b>	<b>1,206,552</b>	<b>1,233,421</b>
Cont Equip Replace Res	95,480	100,000	100,000	100,000
Distribution NDC	208,608	249,740	249,740	249,740
Distribution TDC	139,072	166,490	166,490	166,490
<b>Surplus/(Deficit)</b>	<b>42,989</b>	<b>0</b>	<b>1,136</b>	<b>42,461</b>

\*Crematoria Abatement of Mercury Emissions Organisation

4.2. Expenditure is £52k lower than the original budget and £14k lower than projected at Qtr 3. Income is £10k lower than original budget but £26k higher than projected at Qtr 3. The reasons for expenditure underspends have been reported in previous reports and include; maintenance, vacant posts, memorial purchases, non recoverable Vat and printing along with other smaller underspends. Income was still under the original budget but was higher than projected at Qtr 3 because the number of services increased in Qtr 4.

The net effect of the expenditure and income variances identified above is an increase in the additional surplus from £1k projected in December to £42k. This surplus has been transferred to a Budget Management Reserve which has been set up to help to mitigate the increase in fuel costs during 2022/23.

## 5. RESOURCE IMPLICATIONS

5.1. Reserves & Balances are detailed in the table below.

The Capital Funding Reserve was set up to accumulate funds for capital projects at the Crematorium. The balance will be available for Phase B (Garage/Memorial Hall).

The Equipment Replacement Reserve was set up to build up funds to replace the cremators and filtration equipment at the end of their useful life, and also to provide the funding for hearth replacements and cremator re-lining when required. It is anticipated that there will be sufficient funds available when required but this will be continually monitored.

The Budget Management Reserve was created this year and the funds will be available to help mitigate some of the increased fuel costs in 2022/23. The 2022/23 budget was set early in the year before the full impacts of inflation, energy costs etc were known and not factored into the budget. Therefore, it is prudent to set aside the available resources from 2021/22 rather than trying to manage overspend in year. If the reserve is not required at a later point then the Joint Committee can consider options for its use. Further details will be reported throughout the year within the normal quarterly budget monitoring reports.

The Working Balance has been maintained at £100,000, which is the level recommended taking into account of the financial risks associated with operating the Crematorium.

	Capital Funding Reserve	Equipment Replacement Reserve	Budget Management Reserve	General Reserve
Opening Balance 1 <sup>st</sup> April 21	384,267	495,480	0	100,000
Contribution in year	0	100,000	0	0
2021/22 Revenue Surplus	0	0	42,461	0
<b>Closing Balance 31<sup>st</sup> March 22</b>	<b>384,267</b>	<b>595,480</b>	<b>42,461</b>	<b>100,000</b>

## 6. EQUALITIES ASSESSMENT

6.1. There are no equality implications anticipated as a result of this report. An Equality Impact Assessment has been completed

## 7. ENVIRONMENTAL ASSESSMENT

7.1. There are not any environmental implications as a result of this report, as the purpose of this report is to update members of the financial activity of the North Devon Crematorium Joint Committee for the 2021/2022 financial year.

## 8. CONSTITUTIONAL CONTEXT

8.1. The North Devon Council and Torrige District Council Joint Crematorium Committee Agreement.

## 9. STATEMENT OF CONFIDENTIALITY

This report contains no confidential information or exempt information under the provisions of Schedule 12A of 1972 Act.

## 10. BACKGROUND PAPERS

None.

## 11. CORPORATE PRIORITIES

The North Devon Council and Torrige District Council Corporate Priorities have been considered in the drafting of the report.

## 12. STATEMENT OF INTERNAL ADVICE

The author (below) confirms that advice has been taken from all appropriate Councillors and Officers: Author Mark Knight Crematorium Accountant; Date 17<sup>th</sup> May 2022