

**Harbour Board Working Group
Action List - updated 20 Oct 2022**

Minute Number	Action	By Whom	Date contacted	Reminder sent	Completed
98.	<p>Pilot Boat</p> <p>The Harbour Master to keep under review if the Harbour requires its own pilot boat or would an option to hire a boat be more viable</p> <p>16.6 – The Harbour Master confirmed that having just done two brisk sets of Pilot Exemption Certificate runs the boat is being well and truly used. To be kept under review.</p> <p>20.10 – The Harbour Master provided a brief update and asked that this be kept on the AL for continued monitoring.</p>	Harbour Master			Ongoing
98.	<p>Mooring Policy</p> <p>The Harbour Master to explore ways to generate income through moorings.</p> <p>16.6 – Mooring Policy has been approved and detailed in Agenda item 8. Starting to implement parts of the Policy – getting people to do what they have signed up to</p> <p>20.10 – work was ongoing to gain full compliance from all berth holders.</p>	Harbour Master			Complete
125.	New cargoes	Harbour			Complete

	<p>16.6 Previously DCC had used the Harbour for salt cargo. Harbour Master to speak to SK re a contact at DCC to discuss this matter.</p> <p>16.6 Import of timber on a large scale – Cllr Christie asked for this matter to be revisited.</p> <p>20.10 – Update given by the HM at the meeting</p>	Master/SK			
125.	<p>Trailer Charge</p> <p>To make a charge for those launching at Bank End slipway. RH to speak to the Car Parking Manager re areas for parking and purchase of tickers.</p> <p>20.10 – K Jarman confirmed she had spoken with Parking Services and was awaiting a response from S Macey regarding the Parking Order.</p>	Operational Services Manager			Ongoing
128.	<p>Any Other Business</p> <p>Llandavisia Walk – RH to speak to Estates Team to look at safety issue – lifting of paving slabs and retaining wall collapsing making that part of the area dangerous.</p> <p>20.10 – RH confirmed he had spoken with the Estates Team and confirmed they would look at the safety issues and make safe anything required. RH to continue to monitor.</p>	Operational Services Manager			Ongoing
134	Urgent Matters	Harbour Master			

	20.10 - Look at re-location of Café Van. Complaint email received from the Lundy office to be circulated.				
134	Urgent Matters 20.10 - Find out when Café Van's license renewal is due.	Operational Services Manager			
139	Any Other Business 20.10 – Report re Appledore Moorings added to C&R agenda for the 5 th Dec meeting.	Harbour Master			