

**REPORT OF**    **Head of Legal & Governance (Monitoring Officer)**

**To:**            **Annual General Meeting**

**Subject:**     **Substitution Scheme**

**Date:**        **16 May 2022**

**Reference:**

**PURPOSE OF REPORT:**

To approve the Council's Substitution Scheme

**1. INTRODUCTION**

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year at the Annual General Meeting

**2. REPORT**

Please see attached current Substitution Scheme.

**3. IMPLICATIONS**

Legal Implications

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year

Financial Implications

None

Human Resources Implications

None

Sustainability/Biodiversity Implications

n/a

Equality/Diversity

n/a

Risk Management

n/a

Compliance with Policies and Strategies

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year

Data Protection (GDPR) Implications

n/a

Climate Change

n/a



Ward Member and Lead Member Views  
Members agreed a revised scheme last year

**4. CONCLUSIONS**

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year at the Annual General Meeting

**5. RECOMMENDATIONS**

Members are recommended to:

Approve the Substitution Scheme as set-out in Appendix 1.

