

TORRIDGE DISTRICT COUNCILANNUAL GENERAL MEETING MEETINGCaddsdwn Business Support Centre - Caddsdwn Bideford EX39 3BEMonday, 22 May 2023 - 6.30 pm

PRESENT Councillors D Brenton, C Bright, D Bushby, P Christie, C Cottle-Hunkin, A Dart, L Ford, J Gubb, P Hackett, P Hames, S Harding, C Hawkins, K Hepple, R Hicks, C Hodson, K James, C Leather, R Lock, S Newton, P Pennington, S Andrews, L Bach, A Brenton, L Bright, J Craigie, T Elliott, S Gibson, S Inch, T Johns, W Lo-Vel, L Piper, P Shepherd, D Smith, C Wheatley and J Whittaker

ALSO PRESENT	S Hearse	- Chief Executive
	S Dorey	- Head of Legal & Governance (Monitoring Officer)
	D Heyes	- Finance Manager (Section 151 Officer)
	S Ayres	- HR & Comms Manager
	A Redwood	- Property & Major Projects Manager
	J Wynne	- Estates Manager
	T Vanstone	- Senior Electoral & Democratic Services Officer
	K Brown	- Democratic Services Officer
	S Cawsey	- Democratic Services Officer

Two members of the public

39. APOLOGIES

The Chief Executive welcomed everyone to the meeting.

Apologies for absence were received from Councillor H Thomas.

40. ELECTION OF CHAIR OF THE COUNCIL

The Chief Executive invited nominations for Chair of the Council.

It was proposed by Councillor K James, seconded by Councillor P Christie and –

Resolved:

That Councillor D Bushby be elected as Chair of the Council.

(Vote: For 33, Against 0, Abstentions 2)

Councillor D Bushby read out the declaration of acceptance of office, signed the book and took the Chair.

41. ELECTION OF VICE CHAIR OF THE COUNCIL

Nominations were invited for Vice Chair of the Council.

It was proposed by Councillor D Bushby, seconded by Councillor P Hames and –

Resolved:

That Councillor P Christie be elected as Vice Chair of the Council.

(Vote: For - unanimous)

Councillor P Christie read out the declaration of acceptance of office and signed the book.

42. PUBLIC CONTRIBUTIONS

There were no public contributions.

43. TO CONSIDER CORRESPONDENCE OR OTHER BUSINESS ESPECIALLY BROUGHT FORWARD BY THE DIRECTION OF THE CHAIR

There was no other business brought forward.

44. ELECTION OF THE LEADER OF THE COUNCIL

Nominations were invited for Leader of the Council.

It was proposed by Councillor C Cottle-Hunkin, seconded by Councillor S Newton and –

Resolved:

That Councillor K James be elected as Leader of the Council.

(Vote: For 33, Against 0, Abstention 2)

45. ELECTION OF DEPUTY LEADER OF THE COUNCIL

Nominations were invited for Deputy Leader of the Council.

It was proposed by Councillor K James, seconded by Councillor P Christie and –

Resolved:

That Councillor C Hodson be elected as Deputy Leader of the Council.

(Vote: For 34, Against 0, Abstention 1)

46. SIZE OF COMMITTEES AND TERMS OF REFERENCE

The Head of Legal & Governance (Monitoring Officer) presented the report, the purpose of the report was to confirm the size of Committees and their Terms of Reference.

It was proposed by Councillor K James, seconded by Councillor S Newton and –

Resolved:

That the size of Committees as stated in the report and the Terms of Reference as set out in Appendix 1 attached to the report be approved.

(Vote: For - unanimous)

47. ALLOCATION OF SEATS TO POLITICAL GROUPS

The Head of Legal & Governance (Monitoring Officer) presented the report, the purpose of which was to agree the number of seats on the Committee allocated to each of the Political Groups.

It was proposed by Councillor L Ford, seconded by Councillor R Lock and –

Resolved:

That the number of seats on the Committees allocated to each of the Political Groups as detailed in the report be approved.

(Vote: For - unanimous)

48. MEMBERSHIP OF COMMITTEES

The purpose of this report, presented by the Head of Legal & Governance (Monitoring Officer) was for the membership of Committees to be agreed.

It was proposed by Councillor C Hodson, seconded by Councillor S Newton and –

Resolved:

That the size of Committees as stated in the report and the Terms of Reference as set out in Appendix 1 attached to be delegated to Group Leaders.

(Vote: For - unanimous)

49. ELECTION OF CHAIRS AND VICE CHAIRS

Community & Resources Committee

Nominations were invited for the position of the Chair of the Community & Resources Committee.

It was proposed by Councillor K James, seconded by Councillor D Brenton that Councillor R Hicks be elected as Chair of the Community & Resources Committee.

Resolved:

That Councillor R Hicks be elected as Chair of Community & Resources Committee.

(Vote: For 34, Against 0, Abstentions 1)

Nominations were invited for the position of the Vice Chair of the Community & Resources Committee.

It was proposed by Councillor R Hicks, seconded by Councillor L Ford that Councillor A Dart be elected as Vice Chair of the Community & Resources Committee and -

Resolved:

That Councillor A Dart be elected as the Vice Chair of Community & Resources Committee.

(Vote: For 31, Against 0, Abstentions 4)

Audit & Governance Committee

Nominations were invited for the position of the Chair of the Audit & Governance Committee.

It was proposed by Councillor C Cottle-Hunkin, seconded by Councillor D Brenton that Councillor P Hackett be elected as Chair of the Audit & Governance Committee.

Resolved:

That Councillor P Hackett be elected as the Chair of Audit & Governance Committee.

(Vote: For 34, Against 0, Abstentions 1)

Nominations were invited for the position of the Vice Chair of the Audit & Governance Committee.

It was proposed by Councillor S Newton, seconded by Councillor P Hackett that Councillor J Gubb be elected as Vice Chair of the Audit & Governance Committee and -

Resolved:

That Councillor J Gubb be elected as the Vice Chair of Audit & Governance Committee.

(Vote: For - unanimous)

#### Plans Committee

Nominations were invited for the position of the Chair of the Plans Committee.

It was proposed by Councillor K James, seconded by Councillor L Ford that Councillor R Lock be elected as Chair of the Plans Committee.

Resolved:

That Councillor R Lock be elected as the Chair of the Plans Committee.

(Vote: For 34, Against 0, Abstentions 1)

Nominations were invited for the position of the Vice Chair of the Plans Committee.

It was proposed by Councillor R Lock, seconded by Councillor L Ford that Councillor P Hames be elected as Vice Chair of the Plans Committee and -

Resolved:

That Councillor P Hames be elected as the Vice Chair of the Plans Committee.

(Vote: For – unanimous)

#### Licensing Committee

Nominations were invited for the position of the Chair of the Licensing Committee.

It was proposed by Councillor C Cottle-Hunakin, seconded by Councillor C Hodson that Councillor C Bright be elected as the Chair of the Licensing Committee.

Resolved:

That Councillor C Bright be elected as Chair of Licensing Committee.

(Vote: For - unanimous)

Nominations were invited for the position of the Vice Chair of the Licensing Committee.

It was proposed by Councillor C Bright, seconded by Councillor R Lock that Councillor S Inch be elected as Vice Chair of the Licensing Committee –

Resolved:

That Councillor S Inch be elected as the Vice Chair of the Licensing Committee.

(Vote: For – unanimous)

#### Internal Overview & Scrutiny Committee

Nominations were invited for the position of the Chair of the Internal Overview & Scrutiny Committee.

It was proposed by Councillor R Lock, seconded by Councillor S Harding that Councillor S Newton be elected as Chair of the Internal Overview & Scrutiny Committee.

(Vote: For - 21)

It was proposed by Councillor C Hodson, seconded by Councillor K James that Councillor C Leather be elected as Chair of the Internal Overview & Scrutiny Committee.

(Vote: For - 14)

Resolved:

That Councillor S Newton be elected as the Chair of the Internal Overview & Scrutiny Committee.

Nominations were invited for the position of the Vice Chair of the Internal Overview & Scrutiny Committee.

It was proposed by Councillor K James, seconded by Councillor P Pennington that Councillor J Craigie be elected as Vice Chair of the Internal Overview & Scrutiny Committee and -

Resolved:

That Councillor J Craigie be elected as the Vice Chair of the Internal Overview & Scrutiny Committee.

(Vote: For – unanimous)

#### External Overview & Scrutiny Committee

Nominations were invited for the position of the Chair of the External Overview & Scrutiny Committee.

It was proposed by Councillor K James, seconded by Councillor S Newton that Councillor C Cottle-Hunkin be elected as Chair of the External Overview & Scrutiny Committee and -

Resolved:

That Councillor C Cottle-Hunkin be elected as the Chair of the External Overview & Scrutiny Committee.

(Vote: For 33, Against 0, Abstentions 2)

Nominations were invited for the position of the Vice Chair of the External Overview & Scrutiny Committee.

It was proposed by Councillor C Cottle-Hunkin, seconded by Councillor D Brenton that Councillor A Brenton be elected as Vice Chair of the External Overview & Scrutiny Committee.

(Vote: For 25)

It was proposed by Councillor R Lock, seconded by Councillor J Whittaker that Councillor S Harding be elected as Vice Chair of the External Overview & Scrutiny Committee.

(Vote: For 8, Against 0, Abstentions 2)

Resolved:

That Councillor A Brenton be elected as the Vice Chair of the External Overview & Scrutiny Committee.

Standards Committee

Nominations were invited for the position of the Chair of the Standards Committee.

It was proposed by Councillor D Brenton, seconded by Councillor C Hodson that Councillor L Bach be elected as Chair of the Standards Committee and -

Resolved:

That Councillor L Bach be elected as the Chair of the Standards Committee.

(Vote: For 34, Against 0, Abstention 1)

Nominations were invited for the position of the Vice Chair of the Standards Committee.

It was proposed by Councillor C Hodson, seconded by Councillor L Ford that Councillor C Hawkins be elected as Vice Chair of the Standards Committee.

Resolved:

That Councillor C Hawkins be elected as the Vice Chair of the Standards Committee.

(Vote: For - unanimous)

50. SCHEME OF DELEGATION

The Head of Legal & Governance (Monitoring Officer) presented the report, the purpose of which was for Members to approve the Council's Scheme of Delegation.

It was proposed and seconded and –

Resolved:

That the Scheme of Delegation as set out in Appendix 1 attached to the report be approved.

(Vote: For – unanimous)

Councillor L Ford had left the room and did not take part in the vote.

51. SUBSTITUTION SCHEME

The purpose of the report, presented by the Head of Legal & Governance (Monitoring Officer), was for Member approval to the Council's Substitution Scheme.

It was proposed by Councillor D Bushby, seconded by Councillor K James and –

Resolved:

That the Substitution Scheme as set out in Appendix 1 attached to the report be approved.

(Vote: For – unanimous)

52. MEMBERSHIP OF OUTSIDE BODIES

The Head of Legal & Governance (Monitoring Officer) presented the report, the purpose of which was to agree the Membership of Outside Bodies.

Councillor P Christie requested that if any Councillors knew of any changes to Outside Bodies, please let TDC officers know.

It was proposed by Councillor C Hodson, seconded by Councillor R Lock that the Membership of Outside Bodies be delegated to Group Leaders.

Resolved:

That the Membership of Outside Bodies be delegated to Group Leaders.

(Vote: For - unanimous)

53. APPOINTMENT OF MEMBERS TO ACTIVE TORRIDGE BOARD

The Chief Executive presented the report and gave a brief background to Active Torridge.

The purpose of the report was to approve the appointment of Members to Active Torridge Board.

It was proposed by Councillor K James, seconded by Councillor C Hodson that the appointment of Members to Active Torridge Board be deferred, delegated to Group Leaders and brought back to the next Full Council meeting.

Resolved:

That the appointment of Members to Active Torridge Board be deferred, delegated to Group Leaders and brought back to the next Full Council meeting.

(Vote: For – unanimous)

54. LEAD MEMBERS

The purpose of the report was to approve Lead Members.

It was proposed by Councillor K James, seconded by Councillor R Lock that the approval of Lead Members be deferred, delegated to Group Leaders and brought back to the next Full Council meeting.

It was confirmed that the next Full Council meeting would be held on 19<sup>th</sup> June 2023.

Resolved:

That the Lead Members be deferred, delegated to Group Leaders and brought back to the next Full Council meeting.

(Vote: For - unanimous)

55. APPOINTMENT OF S151 OFFICER

The purpose of the report, presented by the Chief Executive, was for Members to approve the appointment of a Statutory Finance Officer (S151 Officer).

It was proposed by Councillor D Bushby, seconded by Councillor K James and -

Resolved:

That the Finance Manager, Gordon Bryant be appointed as Statutory Finance Officer with effect from 31 July 2023.

(Vote: For – unanimous)

The Leader expressed his gratitude to David Heyes, Finance Manager (S151 Officer) for all his great work over the years and that had been a pleasure working with him and he will be missed.

The meeting commenced at 6.30 pm and closed at 7.15 pm

Chair:

Date: