

REPORT OF The Chief Executive
To: Full Council
Subject: Appointment of Members to Working Groups
Date: 19 June 2023

PURPOSE OF REPORT:

To approve the appointment of Members to Working Groups for.

- Property & Major Projects
- Climate Change
- Harbour Board

1. INTRODUCTION

It is the responsibility of Full Council to formally appoint Members to those working groups contained with the Council's Constitution.

2. REPORT

The Council operates several working groups, which are ordinarily implemented to undertake more detailed work, studies, knowledge gathering, etc. on significant subject matters, which would otherwise clog up the work and throughput of Committees.

Working groups do not have decision making responsibilities and in the main would report and or make any recommendations to the Council's Community and Resources Committee for consideration.

There are three working groups that due to the nature of the work involved will have long standing agendas and as such are contained with the Council's Constitution:

- The Climate Change Working Group
- Property and Major Projects Working Group
- The Harbour Board

The details relating to each respectively are attached as appendices 1, 2 and 3.

2.1 Climate Change Working Group

The requirement for the group to currently operate is limited to just have four Members to make the meeting quorate with no other details contained in the Constitution.

The recommendation is for Full Council to amend this to:



Full Council at its Annual General Meeting will appoint four Members to make up the Working Group one of which will be the Lead Member for Climate and the quorum shall be two. The working Group will appoint a Chair from one of the four appointed Members.

2.2 Property and Major Projects Working Group

The working group currently consists of four Members comprising:

- The Leader of the Council (Chair)
- The Deputy Leader of the Council (Vice Chair)
- The Chair of Community & Resources Committee
- Another Member appointed annually by Full Council

The Leader and Deputy Leader of the Council and Chair of C&R were appointed at the Council's AGM on 22 May 2023 and were all different Members therefore it leaves Full Council to appoint the fourth Member to the working group.

2.3 Harbour Board

The working group currently consists of 5 Members of Torridge District Council one of which will be the Chair of Community and Resources who will also be the Chair of the Harbour Board.

The Chair of Community and Resources was appointed at the Council's AGM on 22 May 2023, which leaves Full Council to appoint the other four Members. The Vice Chair will be appointed by the working group at its first meeting.

3. IMPLICATIONS

Legal Implications

Full Council must approve the appointment of Councillors to working groups contained in the Council's Constitution..

Financial Implications

None

Human Resources Implications

None

Sustainability/Biodiversity Implications

n/a

Equality/Diversity

n/a

Risk Management

n/a



Compliance with Policies and Strategies
This complies with the Council's Constitution.

Data Protection (GDPR) Implications
n/a

Climate Change
n/a

Ward Member and Lead Member Views
N/A.

4. CONCLUSIONS

Following the Council's AGM on 22 May 2023 there were several appointments still to be made to the Council's three Constituted Working Groups, which are captured in the main body of the report. For the working groups to start operating Full Council need to appoint the additional Members not covered by the appointments made to specific roles.

5. RECOMMENDATIONS

It is recommended that Council appoint:

- 5.1 Amend the terms of reference for the Climate Change Working Group as highlighted in section 2.1.
- 5.2 Subject to 5.1 appoint the additional 3 Members to the Working Group
- 5.3 Appoint the fourth Member to the Property and Major Projects Working Group as highlighted in section 2.2.
- 5.4 Appoint the four Members to the Harbour Board as highlighted in section 2.3.

