

REPORT OF **Senior Solicitor**
To: **Full Council**
Subject: **Substitution Scheme**
Date: **15 May 2017**

PURPOSE OF REPORT:

To approve the Council's Substitution Scheme

1. INTRODUCTION

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year at the Annual General Meeting

2. REPORT

If the Substitution Scheme is not approved then it shall cease to have effect.

The current Substitution Scheme precludes substitutions to the Standards Committee. A meeting of the Standards Committee held on 21 December 2016, recommended that substitutes be allowed provided the Member had undertaken the relevant training.

3. IMPLICATIONS

Legal Implications

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year

Financial Implications

None

Human Resources Implications

None

Sustainability/Biodiversity Implications

n/a

Equality/Diversity

n/a

Risk Management

n/a

Compliance with Policies and Strategies

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year



Ward Member and Lead Member Views

N/A

4. CONCLUSIONS

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year at the Annual General Meeting

5. RECOMMENDATIONS

Members are recommended to:

Approve the Substitution Scheme as set-out in Appendix 1.

