

TORRIDGE DISTRICT COUNCIL

INTERNAL OVERVIEW & SCRUTINY MEETING

Caddsdow Business Support Centre - Caddsdow Bideford EX39 3BE

Tuesday, 7 November 2023 - 6.00 pm

PRESENT Councillor S Newton (Chair)
Councillor J Craigie (Vice-Chair)
Councillors C Bright, C Cottle-Hunkin, T Elliott, C Hodson, S Inch
and W Lo-Vel

Mr S Dengate and Mr I Harper

ALSO PRESENT S Hearse - Chief Executive
G Bryant - Finance Manager (S151 Officer)
A Fay - Service Improvement Officer
J Walter - Strategy, Performance & ICT Manager
T Vanstone - Senior Electoral & Democratic Services
Officer
K Brown - Democratic Services Officer

Councillor P Hames

270. APOLOGIES FOR ABSENCE

No apologies for absence were received.

271. MINUTES

It was proposed by Councillor S Inch, seconded by Councillor J Craigie and –

Resolved:

That the minutes of the meeting held on 12th September 2023 be agreed as a correct record.

(Vote: For – 8, Against – 0, Abstentions – 1)

272. ACTION LIST

The Action List was discussed and updated.

The Chair informed the Committee of the reasons why the Asset Management Plan update had been moved to the 12th December.

273. PUBLIC CONTRIBUTIONS

There were no public contributions.

274. DECLARATION OF INTERESTS

Members were reminded that declarations of interest should be made as and when the specific agenda item to which they related was under discussion.

275. URGENT MATTERS BROUGHT FORWARD WITH THE PERMISSION OF THE CHAIR

No items were brought forward.

276. AGREEMENT OF AGENDA ITEMS PART I AND II

There were no Part II items.

277. QBR 2

The Service Improvement Officer commenced the item with a slide presentation of the key points to the themes within the QBR2. The Finance Manager (S151 Officer) then continued the presentation with details of the financial aspect of the QBR2.

Following the presentation, a brief discussion took place surrounding the Strategic Plan.

It was confirmed that 37 responses had been received for the consultation on the Strategic Plan, however none had been received from Parish Councils.

The Chief Executive said the figures from the previous Strategic Plan were not known, however he would find out.

The Service Improvement Officer advised she would confirm the dates Parish Council were notified of the consultation for the Strategic Plan. Both the Strategy, Performance and ICT Manager and the Senior Electoral and Democratic Services Officer confirmed that the Communications Team and the Democratic Services Team had also sent out notifications to Parish Councils on the Strategic Plan.

The Chair requested that all Members present, ask their Parish Clerks if they received notification on the consultation for the Strategic Plan.

The Questions & Answer Supplement to the QBR was discussed in detail and further questions and comments were added as follows.

In response to a question asked about recruiting an Enabling Officer, the Chief Executive advised that this vacancy is currently going through the internal process with the job description being devised. He also confirmed that the only current vacancy within the legal team is for a Legal Services Manager.

A discussion took place surrounding the development of the Harbour in Bideford. The Chair confirmed he would speak to the Chair of the Harbour Board Working Group on the potential development of Bideford Quay and report back to the Committee.

In response to a query asking how the Appledore Clean Maritime Innovation Centre would bring additional shipping the Chief Executive advised he would seek clarification from the Harbour Master.

The QBR 2 was noted.

278. CONSIDERATION OF THE FORWARD PLAN

The forward plan was discussed in detail. The Chair confirmed he would liaise with the Chief Executive and relevant Officers and update the forward plan.

The meeting commenced at 6.00 pm and closed at 7.31 pm

Chair:

Date: