


OVERVIEW & SCRUTINY (INTERNAL) COMMITTEE – For April 2024 Meeting.

Action List

Minute No. / Date	Action	Person responsible for Action	Most recent Update	Action Status
267 & 277	Speak to the Chair of the Harbour Board WG, Cllr Hicks regarding the development of Bideford Quay	Chair	<p>19.03.24 – It was agreed for this action to be added back to the AL as the development of the Harbour is ongoing and it links to the Estuary Strategy. It was confirmed that the Harbour is included within the Operational Services Manager's Business Plan.</p> <p>02.04.24 – email from the Chair - I am now going to discuss Estuary / Harbour etc with the Economic Development Manager</p>	Ongoing
301	06.02.24 – Chair to look at Forward Plan and see if anything needs reinserting on 'Keep Under Review'.	Chair	<p>The Keep Under Review part of the Forward Plans for the September, November and December meetings have been reviewed and Child Poverty is being looked at by External O&S and that Discretionary vs Statutory Spends are being looked at by the Member Budget WG.</p> <p>19.03.24 – The Chair provided an explanation as to why items had been removed. Following a comment from Mr Harer it was agreed to keep this on the action list pending the outcome from the Member Budget WG regarding the Discretionary V Statutory spends.</p>	Complete

309	19.03.24 – Check with Donna Sibley timeline/frame for the adoption of the Biodiversity Plan – 2026?	Dem Services	<p>20.03.24 – K Brown emailed Donna.</p> <p>20.03.24 – Donna Sibley emailed the following reply – Re timescales for Biodiversity Plan, see below, from https://www.gov.uk/guidance/complying-with-the-biodiversity-duty</p> <p>Reporting your biodiversity policies and actions Some public authorities need to publish a biodiversity report.</p> <p>Local authorities (excluding parish councils) and local planning authorities must write and publish a biodiversity report. Other public authorities must fulfil their duty, but do not need to publish a report.</p> <p>For local authorities and local planning authorities, the end date of your first reporting period should be no later than 1 January 2026.</p> <p>After this, the end date of each reporting period must be within 5 years of the end date of the previous reporting period.</p> <p>The report is a chance to communicate how your organisation is helping to improve the environment and show the positive change you're making. Defra intends to include references to your biodiversity reports in the 5-yearly reviews of the Environmental Improvement Plan. Defra's reporting your biodiversity duty actions guidance gives information about when you must publish your report and what you need to include.</p> <p>Your biodiversity reports will:</p> <ul style="list-style-type: none"> • help everyone understand how we are collectively meeting shared goals to conserve and enhance biodiversity • allow you to showcase the action you're taking to improve biodiversity • show other authorities and the general public what they can do for nature recovery and share good practice 	Ongoing
-----	---	--------------	---	---------

309	19.03.24 – Find out why the joint TDC and HATOC meeting was cancelled.	Dem Services	<p>28.03.24 – Email to Gerry Rufolo, Julia Jones and Wendy Simpson at DCC.</p> <p>28.03.2024 – Email reply from DCC as follows –</p> <p>Hi Kirsty</p> <p>The Torridge HATOC meeting on 26 February 2024 was cancelled due to lack of business and the next meeting is on 24 July 2024.</p> <p>This link will take you to future dates of the Committee: https://democracy.devon.gov.uk/ieListMeetings.aspx?CId=176&Year=0</p> <p>Kind regards Wendy</p> <p>Wendy Simpson Democratic Services Officer Tel: 01392 384383</p>  <p>Email Disclaimer</p>	Ongoing
309	19.03.24 – Chair to read the A&G report from 20 th Feb and ascertain if Int O&S can pick anything up from it.	Chair		Ongoing

310	19.03.24 – QBR Review to be updated and circulated to include the additional response received following completion of the presentation.	A Fay	08.04.24 – Updated QBR review emailed to all Members and Non-elected.	Complete
311	19.03.24 – Invite the Head of Communities and Place – Sean Kearney and the Economic Development Manager – Chris Fuller to the Int O&S meeting on 30 th April	Dem Services	20.03.24 – Invites sent	Complete