

REPORT OF **Head of Legal & Governance (Monitoring Officer)**

To: **Annual General Meeting**

Subject: **Substitution Scheme**

Date: **20 May 2024**

Reference:

PURPOSE OF REPORT:

To approve the Council's Substitution Scheme

1. INTRODUCTION

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year at the Annual General Meeting

2. REPORT

Please see attached current Substitution Scheme.

3. IMPLICATIONS

Legal Implications

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year

Financial Implications

None

Human Resources Implications

None

Sustainability/Biodiversity Implications

n/a

Equality/Diversity

n/a

Risk Management

n/a

Compliance with Policies and Strategies

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year

Data Protection (GDPR) Implications

n/a

Climate Change

n/a



Ward Member and Lead Member Views

Members agreed a revised scheme last year

4. CONCLUSIONS

It is a requirement of the Council's Constitution that Full Council approve the Substitution Scheme each year at the Annual General Meeting

5. RECOMMENDATIONS

Members are recommended to:

Approve the Substitution Scheme as set-out in Appendix 1.

